

## BOARD OF TRUSTEES MEETING MINUTES

March 20, 2023  
\*\* District Office\*\*  
5:00 p.m.

### I. CALL TO ORDER

The March 20, 2023, Board of Trustees meeting was called to order by Chair Jan Wilking at 5:00 p.m. Other Board members in attendance were Mary Ann Pack, and Dick Pick. Ryan Dickey connected on-line at 5:05 p.m. Robert Richer was excused. Staff in attendance were Mike Luers, Dan Olson, Chad Burrell, Kevin Berkley, Bryan Steele, Cory Shorkey, and Kim Dudley. Also, in attendance were Jeremy Cook, Cohne/Kinghorn, and Craig Ashcroft, Carollo Engineers.

### II. CONSENT AGENDA

- A. Approval of Board Meeting Minutes for February 27, 2023
- B. Final Project Approval
  - 1. Basin Recreation Community Park (Trailside Park)

Mr. Pick made the motion to approve the Consent Agenda, Ms. Pack seconded the motion carried with Mr. Pick, Ms. Pack, and Mr. Wilking voting in the affirmative.

### III. PUBLIC INPUT – There was no public input

**IV. APPROVAL OF EXPENDITURES** – Bills in the Amount of \$660,232.37 – Mr. Luers stated that we have expenditures in the amount of \$660,232.37. He commented that the expenditures were standard expenses this month.

Ms. Pack made the motion to approve the Expenditures, Mr. Pick seconded the motion carried with, Mr. Dickey, Ms. Pack, Mr. Pick, and Mr. Wilking voting in the affirmative.

### V. SUBDIVISION PROJECTS

Estimated LEA REs Year to Date: # Above Splitter 0; # ECWRF 0; # SCWRF 67; Total 67  
Proposed this Meeting: # Above Splitter 0; # ECWRF 0; # SCWRF 0; Total 0

### VI. DISTRICT MANAGER

A. Action Items – MWPP – Municipal Wastewater Planning Program – Mr. Luers discussed the MWPP saying that it is administered by the Division of Water Quality. They ask questions about wastewater utilities, and we try to be good stewards and participate. It does require action by the board to approve submittal to DWQ.

Mr. Wilking mentioned that he thinks it's good that the state requires this.

Ms. Pack made the motion to approve the Municipal Wastewater Planning Program – Mr. Pick seconded the motion carried with Mr. Dickey, Ms. Pack, and Jan Wilking voting in the affirmative.

#### B. Information Items

- 1. Financial Statement
- 2. Impact Fee Report – Mr. Luers reviewed the Impact Fee Report with the Board. He pointed out the commercial impact fees on the report were a little misleading. He let them know that there were approximately 33 Commercial RE's collected for Mister Car Wash. Mister Car Wash was originally set up for usage for the bathrooms only when they signed the lease in 2014. They were planning on having the remaining wastewater recycled, but determined it was not feasible. A meter was installed to determine how many gallons they were discharging into the system. RE's were calculated based on their metered discharge to calculate Impact Fees. Because the connection to the

sewer system was in place when they signed the lease in 2014 but not previously paid for, they were charged the 2014 Impact Fee rate.

Mr. Luers stated that we have a couple Information Items to discuss. He informed the Board that we are anticipating higher than normal flows due to snow run off. We will be prepared for the additional flows with the help of Carollo Engineers, who helped us in previous years.

Mr. Luers told the Board we will also be talking about sump pumps on the radio. They should not be connected to the sewer system. We will be having an educational push on sump pumps.

Lastly, Mr. Luers addressed an issue we had a couple of weeks ago. We had some roots create a blockage in the lines for a couple homes across from Home Depot. It backed up in their basements. The customers had a clean-up service come in to clean it up and that will be paid for by the District. We had a work order generated to look at those lines since they are in a hotspot area on Thursday and it got flooded on Saturday, we missed it by 48 hours. We are looking into how we can change that from happening again.

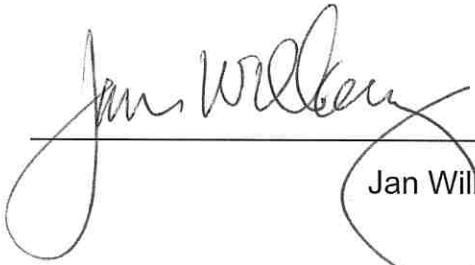
**VII. FUTURE AGENDA ITEMS**


- A. Projects
- B. Operations
- C. Finance
- D. Governmental Matters

**VIII. ADJOURN**

Ms. Pack made the motion to adjourn at 5:12 p.m., Mr. Pick seconded the motion carried with Mr. Dickey, Mr. Pick, Ms. Pack, and Mr. Wilking voting in the affirmative.



  
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Jan Wilking, Chairman

  
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Kim Dudley, Administrative Specialist