

BOARD OF TRUSTEES MEETING MINUTES

I. CALL TO ORDER

The September 20, 2021, Board of Trustees meeting was called to order by Chair Jan Wilking at 5:00 p.m. Other Board members in attendance were Mary Ann Pack, Robert Richer, Richard Pick, and Steve Joyce. Staff in attendance were Mike Luers, Bryan Atwood, Brian Passey, Chad Burrell, Dan Olson, Kevin Berkley, Gary Tackman, Scott McPhie, Marlo Davis, and Cody Snyder. Also, in attendance were Jeremy Cook, Cohne/Kinghorn, Craig Ashcroft, Carollo Engineering, and Erin Andersen Carollo Engineering.

II. CONSENT AGENDA – Approval of Board Meeting Minutes for August 16, 2021

Ms. Pack made the motion to approve the Consent Agenda, Mr. Richer seconded the motion carried with Mr. Pick, Ms. Pack, Mr. Joyce, Mr. Richer, and Mr. Wilking voting in the affirmative.

III. PUBLIC INPUT – There was no public input.

IV. APPROVAL OF EXPENDITURES – Bills in the Amount of \$1,475,135.39 – Mr. Luers reviewed the Expenditures with the Board. He asked them to consider approval of Expenditures in the amount of \$1,475,135.39.

Mr. Richer asked about the ACH payment to Utah State Retirement. Mr. Passey stated that it was a payment for an ACH that was returned back to us and we issued a check back to Utah State Retirement.

Ms. Pack made the motion to approve the Expenditures, Mr. Pick seconded the motion carried with Mr. Joyce, Mr. Pick, Mr. Richer, Ms. Pack, and Mr. Wilking voting in the affirmative.

V. SERVICE AWARDS – Scott McPhie, 20 years

Mr. Wilking presented Mr. McPhie with his service award of 20 years. He said that it is people like you that make such an impact to the district.

Mr. McPhie said he wanted to thank the board, managers, and staff. Stating that you make my job easy. We couldn't do what we do without your support.

Mr. Olson addressed the board stating that Mr. McPhie is a great asset to the district. He had a great handle on his department before I got here, and I've seen the growth in his skills and abilities in the years that I've been here. Mr. Olson said that Mr. McPhie is super to work with. If I need something done, he is the type of guy that will get it done. Mr. Olson stated that he appreciates Mr. McPhie and that he has skills and abilities that are above his position. Mr. Olson said it's been a pleasure working with Mr. McPhie these last few years.

Glenn Warner, 25 years

Mr. Wilking presented Mr. Warner with his service award of 25 years. He said 25 years is pretty amazing.

Mr. Atwood told the board that 25 years is a long time. He said that he has been here for about 21 years and has worked with Mr. Warner the whole time. Mr. Atwood stated that Mr. Warner is our lateral inspector. He is dealing with the contractors that are building houses, and the excavators and so forth. He said Mr. Warner is well known amongst that group and in their opinion for good and for bad, in our opinion good. Mr. Atwood said that Mr. Warner is out in the field every day and does an excellent job enforcing our standards. He said it has been a pleasure working with Mr. Warner.

Mr. Atwood finished by saying that if you see anyone off with a flat tire helping them, it would be Mr. Warner.

The board thanked Mr. McPhie and Mr. Warner for their dedication and congratulated them on their service awards.

VI. SUBDIVISION PROJECTS

Vista Point at Promontory – 52 Res

The applicant has filed a Line Extension Agreement to extend wastewater main lines within the Promontory Development. 13 of the proposed lot will be served by gravity wastewater lines, with the rest being served by low-pressure sewer systems. There will be several stubs installed that will connect to adjacent developments.

Mr. Berkley said that there is much more development to come on the south project.

Mr. Richer asked if we cared if customers use a low ejection pressure pump instead of gravity? Or is it standard in the industry. Mr. Berkley stated that it is standard, but our preference is to push gravity where we can. Mr. Luers said that sometimes low pressure is cheaper than gravity and gravity is what should go in, we require gravity.

Mr. Pick asked what percentage has Promontory built out? Mr. Berkley said about 60-70%. He said that almost all the north side, Phase 1, infrastructure has been put in.

Mr. Pack made the motion to approve the Subdivision Projects Vista Point at Promontory – 52 Res, Mr. Joyce seconded the motion carried with Mr. Pick, Ms. Pack, Mr. Joyce, Mr. Richer, and Mr. Wilking voting in the affirmative.

Estimated LEA REs Year to Date: # Above Splitter 0; # ECWRF 0; # SCWRF 35; Total 35
Proposed this Meeting: # Above Splitter 0; # ECWRF 0; # SCWRF 52; Total 52

VII. DISTRICT MANAGER

A. Action Items

1. Consider approval of Resolution #141– Election Cancellation – Mr. Luers asked the board to take into consideration Resolution #141 which is the document that shows we do not need to hold an election. We do not have people contesting those positions.

Mr. Richer said that he assumes that we post the notice in the newspaper. He said that he looks for it in the classified and legal section and did not see it. Mr. Luers said we do post the notice.

Mr. Joyce made the motion to approve Resolution #141– Election Cancellation, Mr. Pick seconded the motion carried with Ms. Pack, Mr. Joyce, Mr. Pick, Mr. Richer, and Mr. Wilking voting in the affirmative.

2. Consider approval of Resolution #118 – Adoption of the revisions to the Snyderville Basin Water Reclamation District Local Limits and Pretreatment Program and Regulations – Mr. Luers stated that Mr. Burrell would give the board an update on the approval process for the Local Limits and Pretreatment Program and Regulations. Mr. Burrell reviewed with the board Resolution #118 – Adoption of the revisions to the Snyderville Basin Water Reclamation District Local Limits and Pretreatment Program and Regulations. He stated that we started this process over a year ago. He said he would like to highlight that Mr. Potter, our Pretreatment Coordinator, was instrumental in working with the consultant and the state. We came to you a couple of months ago to approve what the consultant and state had preliminary approved to go to public notice. The public notice finished and there were no additional comments. Mr. Burrell asked the board to approve Resolution #118.

Mr. Burrell turned it over to Mr. Potter for additional questions.

Mr. Richer asked if there were revisions for the board to weigh in on? Mr. Potter stated that every 5 years we are required to re-do the Local Limits and those are incorporated into the rules and regulations. Some of the other highlights are that we changed our septic dump fees. We now have the availability to put TDS limits on our categorical users. Mr. Luers jumped in and said the TDS are the total dissolved solids. He stated that where that comes into play is with Park City Water, in that they have TDS limits as well. This program has us setting limits on non-domestic wastewater.

Mr. Joyce asked that if PCMC were to expand Quinn's to process more water, would that likely be an issue? Mr. Luers stated that The District would have to look at that very closely. Quinn's has been issued a Pretreatment Permit by the District.

Mr. Luers asked the board to approve Resolution #118 with said changes.

Mr. Pack made the motion to approve Resolution #118 – Adoption of the revisions to the Snyderville Basin Water Reclamation District Local Limits and Pretreatment Program and Regulations, Mr. Joyce seconded the motion carried with Mr. Pick, Ms. Pack, Mr. Joyce, Mr. Richer, and Mr. Wilking voting in the affirmative.

B. Discussion Items – Prospector Square Sewer System – Mr. Richer stated that he would like to recuse himself from the discussion as well as the vote on this matter. Mr. Wiling also recused himself from this matter.

Mr. Luers stated that the memo to the board explained the situation and the bottom line is that Prospector Square Property Owner's Association operates private wastewater lines and they are wanting to get out of the sewer business. They are coming to us for financial assistance. Mr. Luers stated that it's probably around \$800,000 to \$1,000,000. Mr. Luers commented that whatever the board decides, in financial assistance, is that it does not impact the upcoming bond for our new project. With that said, there are some other locations in town that are in the same situation and if we assistance Prospector Square, we may get requests from others.

Mr. Luers stated that he and Mr. Cook have had a couple conversations as to what is a reasonable approach to the problem, and if the board would like us to proceed. He said the purpose of bringing it up is that the board took action on this matter some 15 years ago. Mr. Luers asked if the sentiment of the board is to continue assistance options, that is what we are looking for. Mr. Luers said he would arrange a meeting with the PSPOA and report back to the board.

Mr. Cook told the board that he and Mr. Luers have brainstormed a few possible options to try and help. He reviewed the options with the board and said no action is required at this time.

- C. Information Items
 - 3. Financial Statement
 - 4. Impact Fee Report

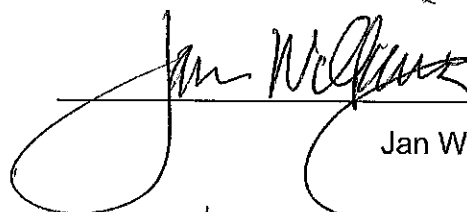
VIII. FUTURE AGENDA ITEMS

- A. Projects
- B. Operations
- C. Finance
- D. Governmental Matters

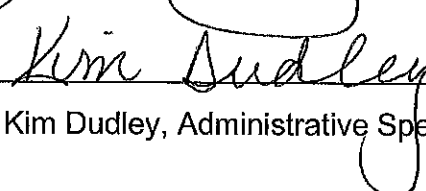
IV. ADJOURN

Ms. Pack made the motion to adjourn at 6:01 p.m., Mr. Richer seconded the motion carried with Mr. Pick, Ms. Pack, Mr. Joyce, Mr. Richer, and Mr. Wilking voting in the affirmative.





Jan Wilking, Chairman



Kim Dudley, Administrative Specialist