

BOARD OF TRUSTEES MEETING MINUTES

August 16, 2021
District Office
5:00 p.m.

I. CALL TO ORDER

The August 16, 2021, Board of Trustees meeting was called to order by Chair Jan Wilking at 5:07 p.m. Other Board members in attendance were Mary Ann Pack, Steve Joyce, and Robert Richer. Richard Pick was excused. Staff in attendance were Mike Luers, Bryan Atwood, Brian Passey, Dan Olson, Kevin Berkley, and Kim Dudley. Also, in attendance were Jeremy Cook, Cohne/Kinghorn, and Craig Ashcroft, Carollo Engineering.

II. CONSENT AGENDA

- A. Approval of Board Meeting Minutes for July 19, 2021
- B. Escrow Fund Reduction Approval
Goldener Hirsch Inn – Retain 0 percent

Mr. Richer made the motion to approve the Consent Agenda, Mr. Joyce seconded the motion carried with Ms. Pack, Mr. Joyce, Mr. Richer, and Mr. Wilking voting in the affirmative.

III. PUBLIC INPUT – There was no public input.

IV. APPROVAL OF EXPENDITURES – Bills in the Amount of \$1,309,650.47 – Mr. Luers reviewed the Expenditures with the Board. He asked them to consider approval of Expenditures in the amount of \$1,309,650.47.

Ms. Pack made the motion to approve the Expenditures, Mr. Joyce seconded the motion carried with Mr. Joyce, Mr. Richer, Ms. Pack, and Mr. Wilking voting in the affirmative.

V. SERVICE AWARDS – Scott McPhie, 20 years – Rescheduled for September 20, 2021.

VI. SUBDIVISION PROJECTS

Park East II Business Community Second Amendment

The applicant is proposing to develop Lot 20 of the Park City Business Center by subdividing the lot into 13 individual commercial condominium units. This will require the extension of a wastewater main line to provide each unit with wastewater service.

The project will require a slight relocation of the SBWRD access to the Silver Creek Trunkline, which will be run through the proposed parking area. The parking configuration will be designed to keep the trunkline access open and clear at all times.

Staff recommends approval.

Mr. Richer made the motion to approve the Subdivision Projects Park East II Business Community Second Amendment – 6.5 Res, Mr. Joyce seconded the motion carried with Ms. Pack, Mr. Joyce, Mr. Richer, and Mr. Wilking voting in the affirmative.

Estimated LEA REs Year to Date: # Above Splitter 0; # ECWRF 0; # SCWRF 28.5; Total 28.5
Proposed this Meeting: # Above Splitter 0; # ECWRF 0; # SCWRF 6.5; Total 6.5

VII. DISTRICT MANAGER

A. Action Items – Authorize Certification of Delinquent User Accounts to the Summit

County Treasurer – Mr. Passey addressed the Board and stated that we have a list of delinquent accounts for certification to the Summit County Treasurer. The number of accounts and total amounts due for 2021 is as follows, with prior year comparisons:

<u>Year</u>	<u>No. of Accounts</u>	<u>Total Amount</u>	<u>Median Amount</u>
2021	149	\$ 54,136.41	\$247
2020	177	\$ 66,796.51	\$218
2019	162	\$ 61,887.65	\$318
2018	266	\$ 150,250.59	\$217
2017	266	\$ 105,516.64	\$311
2016	169	\$ 77,653.21	\$446

Staff makes every effort with customers to reduce the number of delinquent accounts and related balances.

Mr. Joyce made the motion to authorize the Certification of Delinquent User Accounts to the Summit County Treasurer, Mr. Richer seconded the motion carried with Ms. Pack, Mr. Joyce, Mr. Richer, and Mr. Wilking voting in the affirmative.

- A. Information Items
1. Financial Statement
 2. Impact Fee Report

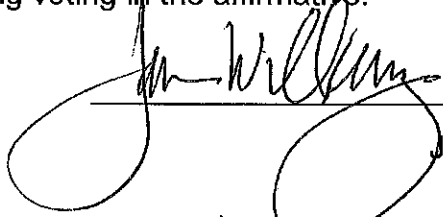
VIII. FUTURE AGENDA ITEMS

- A. Projects
B. Operations
C. Finance
D. Governmental Matters – Mr. Luers reminded the Board that we are having a Board Retreat on September 20, 2021, at 2:30 p.m., at the EC Training Building.

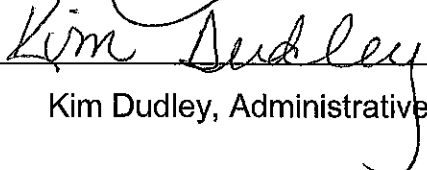
IV. ADJOURN

Mr. Joyce made the motion to adjourn at 5:32 p.m., Mr. Richer seconded the motion carried with Ms. Pack, Mr. Joyce, Mr. Richer, and Mr. Wilking voting in the affirmative.





Jan Wilking, Chairman



Kim Dudley, Administrative Specialist