

BOARD OF TRUSTEES MEETING MINUTES

February 22, 2021

5:00 p.m.

The meeting is open to the public but will be conducted electronically using Go To Meeting

For information on how to connect to the meeting, please call 435.649.7993 or email Dan Olson @ dolson@sbwrd.org by 4:30 p.m. on Monday, February 22, 2021

I. CALL TO ORDER

The February 22, 2021, Board of Trustees meeting was called to order by Chair Jan Wilking at 5:00 p.m. Other Board members in attendance were Mary Ann Pack, Robert Richer, Richard Pick, and Steve Joyce. SBWRD staff in attendance were Mike Luers, Dan Olson, Brian Passey, Bryan Atwood, Chad Burrell, Gary Tackman, Kevin Berkley, and Kim Dudley. Also, in attendance were Jeremy Cook, Cohne/Kinghorn, and Craig Ashcroft, Carollo Engineering.

II. CONSENT AGENDA

- A. Approval of Board Meeting Minutes for January 25, 2021
- B. Substantial Completion
 - The Ridge @ Canyon Village
- C. Escrow Fund Reduction Approval
 - 1. Silver Creek Village Lot 2 – Retain 0 percent
 - 2. Silver Creek Village Lot 5 – Retain 0 percent
 - 3. Silver Creek Village Lot 6 – Retain 0 percent
 - 4. Silver Creek Village Phase 1A – Retain 0 percent

Mr. Pick made the motion to approve the Consent Agenda, Mr. Richer seconded the motion carried with Mr. Joyce, Mr. Richer, Ms. Pack, Mr. Pick and Mr. Wilking voting in the affirmative.

III. PUBLIC INPUT – There was no public input.

IV. APPROVAL OF EXPENDITURES – Bills in the Amount of \$919,134.19 – Bills in the Amount of \$919,134.19 – Mr. Luers reviewed the Expenditures with the Board. He asked them to consider approval of Expenditures in the amount of \$919,134.19.

Mr. Richer made the motion to approve the Expenditures, Mr. Joyce seconded the motion carried with Mr. Pick, Mr. Joyce, Ms. Pack, Mr. Richer and Mr. Wilking voting in the affirmative.

V. SERVICE AWARDS – Mike Luers – 20 years – Mr. Wilking congratulated Mr. Luers for his 20 years of service.

Mr. Luers said it has been a pleasure working for the District. He was recently asked, where do you get satisfaction out of your job? He said he hadn't thought about that for a while and answered in two parts. First, there is a great deal of satisfaction to protect human health and to protect the environment. Second, it never ceases to amaze me the dedication of the workers right in the thick of things. It is amazing to see their full dedication.

Mr. Pick said there has been a lot of progress in 20 years. He said he would like to put an emphasis on the Safety Program and how a great manager knows how to pick employees who are as dedicated as ours.

Mr. Luers replied that being able to maintain good employees is something that the Board allows us to do. Our goal is to provide better service than what is even asked of us by our customers. Kudos to the Board to allow us to do what we do.

Mr. Richer saluted Mr. Luers and said just another 20 years to go.

Mr. Wilking said that he can't believe it's been 20 years. He said that he remembers when Bill Brown led the search committee to go out and find someone and remembers him saying that we have got someone really great. Mr. Wilking stated that Mr. Luers has done a phenomenal job and has made it such a pleasure to serve on the Board.

The Board congratulated Mr. Luers for his 20 years of service.

VI. SUBDIVISION PROJECTS

Estimated LEA REs Year to Date: # Above Splitter 0; # ECWRF 0; # SCWRF 0; Total 0
Proposed this Meeting: # Above Splitter 0; # ECWRF 0; # SCWRF 0; Total 0

VII. DISTRICT MANAGER

A. Discussion Items

1. COVID 19 Update – Mr. Luers stated that the governor keeps pushing back essential workers for the COVID 19 vaccine. He said he is continuing to work with the Health Department on getting us on the list for the vaccine.

Mr. Joyce stated that the good news is that things are picking up and hopefully we would get the vaccine available soon.

2. Fraud Risk Assessment Implementation – Mr. Luers asked Mr. Passey to address the Board. Mr. Passey stated that the Utah State auditor now requires Districts to complete a Fraud Risk Assessment Questionnaire, to be reviewed and discussed with the Board of Trustees each year. We rated 320 out of 395. Our rating was in the low category.

Mr. Pick asked about getting us to the very low category. Mr. Passey said he believes we can get there.

3. Department of Homeland Security – Cyber Remote Penetrating Test Results – Mr. Luers asked Mr. Tackman to brief the Board regarding the Cyber Remote Penetrating Test Results.

Mr. Tackman said the CISA Assessments team identified the following findings as potentially exploitable vulnerabilities that could compromise the confidentiality, integrity, and availability of the tested environment. Each finding includes a description, supporting details, and recommended steps for mitigation. The following findings are presented for review, validation, and remediation as deemed appropriate. The SBWRD team reviewed the findings and recommendations for technical weaknesses, shortcomings in processes and procedures, and systemic weaknesses in overall security posture. Additional information from testing and on each specific finding is collected during the RPT, and the entire store of raw data was provided to the SBWRD POC at the conclusion of the test. When appropriate, findings may refer to information available within the raw data. The raw data includes a "README" file with details on the setup of the data store.

Mr. Tackman reviewed the results of the assessment and said we are in good shape overall.

Mr. Joyce asked what is it that we fear?

Mr. Luers stated that in essence cyber criminals could shut down the system.

B. Action Items

1. Updated Asset Management Plan – Mr. Luers told the Board that each year we review our Asset Management Plan. The Board of Trustees sets a level of service to our customers and we do what it takes to deliver that service. The heart and soul of this plan is to maintain the infrastructure so you don't have failures and emergency breakdowns, and don't have sewage running down the road.

We follow the International Infrastructure Managers Manual that was actually put together by Australia and New Zealand, and you might ask why did they put it together? Back in the late eighties and nineties they had some horrific breakdowns of the wastewater system and their Federal Government requires all water and wastewater facilities to maintain infrastructure at a certain level. That is something the United States has not done and that is why you see failing systems though out the United States. There is no Federal guidelines to maintain Infrastructure in the US. It cost a whole lot less money to maintain it than it does to fix it.

Mr. Luers stated that this one of the biggest and most important decisions the Board can make. He asked the Board to consider approving the Updated Asset Management Plan.

Mr. Joyce made the motion to approve the Updated Asset Management Plan, Ms. Pack seconded the motion carried with Mr. Pick, Mr. Richer, Mr. Joyce and Ms. Pack voting in the affirmative.

2. 2020 Annual Infrastructure Asset Report – Mr. Luers discussed the 2020 Annual Infrastructure Asset Report. He said that this report is the District's annual report card. Mr. Luers gave kudos to the staff. He asked the Board to approve the Annual Infrastructure Asset Report.

Mr. Pick made the motion to approve the 2019 Annual Infrastructure Asset Report, Mr. Joyce seconded the motion carried with Mr. Pick, Mr. Richer, Mr. Joyce and Ms. Pack voting in the affirmative.

C. Information Items

1. Financial Statement
2. Impact Fee Report
3. 2021 Adopted Budget / 2020 Performance Report – Mr. Luers told the Board that

the 2021 Adopted Budget / 2020 Performance Report were included in their packet for review and for reference.


VIII. FUTURE AGENDA ITEMS

- A. Projects
- B. Operations
- C. Finance
- D. Governmental Matters

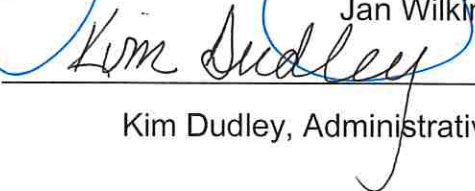
IV. ADJOURN

Ms. Pack made the motion to adjourn at 5:48 p.m., Mr. Joyce seconded the motion carried with Mr. Pick, Mr. Joyce, Mr. Richer, Ms. Pack, and Mr. Wilking voting in the affirmative.





Jan Wilking, Chairman



Kim Dudley, Administrative Specialist