

BOARD OF TRUSTEES MEETING MINUTES

December 14, 2020

** District Office**

6:00 p.m.

The meeting is open to the public but will be conducted electronically using Go To Meeting

For information on how to connect to the meeting, please call 435.649.7993 or email Dan Olson @ dolson@sbwrld.org by 4:30 p.m. on Monday, December 14, 2020

Jeremy Cook, Cohne/Kinghorn presented the Open and Public Meeting Acts Training at 5:30 p.m.- 6:00 p.m.

I. CALL TO ORDER

The December 14, 2020, Board of Trustees meeting was called to order by Chair Jan Wilking at 6:03 p.m. Other Board members in attendance were Mary Ann Pack, Robert Richer, Richard Pick, and Steve Joyce. SBWRD staff in attendance were Mike Luers, Brian Passey, Dan Olson, Bryan Atwood, Chad Burrell, Cody Snyder, Marlo Davis, Laine Mair, Nick Brown, and Kim Dudley. Also, in attendance were Jeremy Cook, Cohne/Kinghorn, and Craig Ashcroft, Carollo Engineering.

II. CONSENT AGENDA

- A. Approval of Board Meeting Minutes for November 16, 2020
- B. Final Project Approval
 - 1. Park City Golf Maintenance Facility
 - 2. Utah Olympic Park Main Base Area Sewer Line Relocation
- C. Escrow Fund Reduction Approval
 - 1. Park City Golf Maintenance Facility – Retain 0 percent
 - 2. Utah Olympic Park Main Base Area Sewer Line Relocation – Retain 8 percent
 - 3. Huntsman Estates – Retain 40 percent

Mr. Richer made the motion to approve the Consent Agenda, Mr. Pick seconded the motion carried with Mr. Joyce, Mr. Richer, Ms. Pack, Mr. Pick and Mr. Wilking voting in the affirmative.

Mr. Wilking called the Public Hearing to order at 6:05 p.m.

III. PUBLIC HEARING:

A. 2021 ANNUAL BUDGET – Mr. Luers stated the 2021 Annual Budget was presented to the Board at the October and November Board meetings and is identical to the presentation in November. He said the total operating expenses are just shy of 12 million dollars and the total overall budget is just over 19 million dollars.

Mr. Luers stated that the 2021 Annual Budget includes a 3% increase for user fees that is due to inflationary to keep up with costs of doing business.

B. CONSOLIDATED FEE SCHEDULE (RESOLUTION NO. 140) INCLUDING WASTEWATER USER FEE INCREASE

Mr. Luers confirmed that we have proposed to increase the user fees only by 3% for 2021 and an additional 3% for user fees for 2022.

Mr. Wilking stated that there was no public in attendance.

Mr. Wilking closed the Public Hearing and Re-convened the Open Meeting at 6:08 p.m.

IV. PUBLIC INPUT – There was no public input.

V. APPROVAL OF EXPENDITURES – Bills in the Amount of \$3,517,404.87 – Mr. Luers reviewed the Expenditures with the Board. He asked them to consider approval of Expenditures in the amount of \$3,517,404.87.

Mr. Luers told the Board that the Expenditures are higher due to the SCTS Rehabilitation Project and the payment of 1.6 million dollars to Granite Inliner Company. He said we would see another bill in January 2021.

Mr. Richer asked about the \$900,000 payment for the Summit Park Phase 6 and wanted to know the status.

Mr. Luers stated that the project was complete. He said it was a rather ambitious project and gave kudos to Mr. Atwood and his staff.

Mr. Pick asked about the SCTS Rehabilitation Project and its status.

Mr. Luers asked Mr. Atwood to give an update and he stated that this year completes Phase 1 and Phase 2a and 2b. Mr. Atwood said we would have a Phase 3 next year. After Phase 3 it will complete the SCTS Rehabilitation Project.

Mr. Pick made the motion to approve the Expenditures, Mr. Joyce seconded the motion carried with Mr. Richer, Mr. Joyce, Ms. Pack, Mr. Pick and Mr. Wilking voting in the affirmative.

VI. SUBDIVISION PROJECTS

A. Promontory Clubhouse Villas at Painted Valley – 24 Res

The applicant has filed a Line Extension Agreement to extend wastewater main lines within the Promontory Development. The proposed project will be served by a short low-pressure sewer system, which will connect to an existing gravity main line.

Staff recommends approval.

Mr. Joyce made the motion to approve the Subdivision Projects, Promontory Clubhouse Villas at Painted Valley – 24 Res, Mr. Pick seconded the motion carried with Mr. Joyce, Mr. Richer, Ms. Pack, Mr. Pick and Mr. Wilking voting in the affirmative.

B. Promontory Nicklaus West Phase Three Subdivision – 13.33 Res

The applicant has filed a Line Extension Agreement to extend wastewater main lines within the Promontory Development. The proposed project will be served exclusively by a short low-pressure sewer system, which will connect to a previously installed low-pressure main line stub.

Staff recommends approval.

Mr. Joyce made the motion to approve the Subdivision Projects, Promontory Nicklaus West Phase Three Subdivision – 13.33 Res, Mr. Pick seconded the motion carried with Mr. Joyce, Mr. Richer, Ms. Pack, Mr. Pick and Mr. Wilking voting in the affirmative.

C. The Gallery Subdivision – 16 Res

The applicant has filed a Line Extension Agreement to extend wastewater main lines within the

Promontory Development. The proposed project will be served by two short low-pressure sewer systems, which will connect to existing gravity main lines.

Staff recommends approval.

Mr. Joyce made the motion to approve the Subdivision Projects, The Gallery Subdivision – 16 Res
Mr. Pick seconded the motion carried with Mr. Joyce, Mr. Richer, Ms. Pack, Mr. Pick and Mr. Wilking voting in the affirmative.

Estimated LEA REs Year to Date: # Above Splitter 112.33; # ECWRF 9.33; # SCWRF 153; Total 274.66
Proposed this Meeting: # Above Splitter 0; # ECWRF 0; # SCWRF 53.33; Total 53.33

VII. DISTRICT MANAGER

A. Discussion Items – COVID-19 Update – Mr. Luers told the Board that we have had an employee or two come down with COVID within the last couple of weeks. He said they have all made it through just fine. Mr. Luers said it was good news and best as can be expected. He stated the staff is doing a great job.

B. Action Items

1. Consider Adopting 2021 Final Budget – Mr. Luers asked the Board to consider adopting the 2021 Final Budget.

Mr. Joyce made the motion to adopt the 2021 Final Budget, Ms. Pack seconded the motion carried with Mr. Richer, Mr. Joyce, Ms. Pack, Mr. Pick and Mr. Wilking voting in the affirmative.

2. Consider Approving Resolution #140 – Consolidated Fee Schedule Including the Wastewater User Fee Increase – Mr. Luers asked the Board to consider adopting Resolution #140.

Mr. Joyce made the motion to approve Resolution #140, Mr. Pick seconded the motion carried with Mr. Richer, Mr. Joyce, Ms. Pack, Mr. Pick and Mr. Wilking voting in the affirmative.

3. Consider Approving Board Meeting Schedule for 2021 – Mr. Luers asked the Board to consider approving the Board Meeting Schedule for 2021.

Mr. Joyce made the motion to approve the Board Meeting Schedule for 2021, Mr. Pick seconded the motion carried with Mr. Richer, Mr. Joyce, Ms. Pack, Mr. Pick and Mr. Wilking voting in the affirmative.

C. Information Items

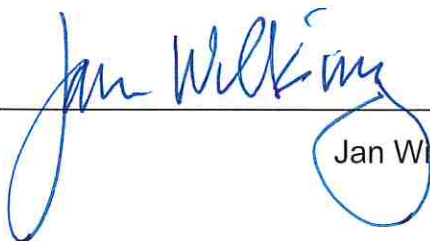
1. Financial Statement
2. Impact Fee Report

VIII. FUTURE AGENDA ITEMS

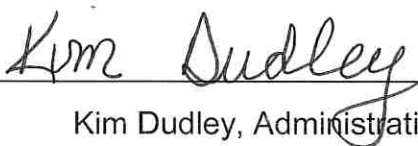
- A. Projects
- B. Operations
- C. Finance
- D. Governmental Matters

IV. ADJOURN

Mr. Pick made the motion to adjourn at 6:27 p.m., Mr. Joyce seconded the motion carried with Mr. Pick, Mr. Joyce, Mr. Richer, Ms. Pack, and Mr. Wilking voting in the affirmative.



Jan Wilking, Chairman



Kim Dudley, Administrative Specialist

