

BOARD OF TRUSTEES MEETING MINUTES

November 16, 2020

** District Office**

5:00 p.m.

The meeting is open to the public but will be conducted electronically using Go To Meeting

For information on how to connect to the meeting, please call 435.649.7993 or email Dan Olson @ dolson@sbwrld.org by 4:30 p.m. on Monday, November 16, 2020

I. CALL TO ORDER

The November 16, 2020, Board of Trustees meeting was called to order by Chair Jan Wilking at 5:02 p.m. Other Board members in attendance were Mary Ann Pack, Robert Richer, Richard Pick, and Steve Joyce. SBWRD staff in attendance were Mike Luers, Brian Passey, Dan Olson, Bryan Atwood, Chad Burrell, Cody Snyder, Marlo Davis, Laine Mair, Nick Brown, and Kim Dudley. Also, in attendance were Jeremy Cook, Cohne/Kinghorn, and Craig Ashcroft, Carollo Engineering.

II. CONSENT AGENDA

- A. Approval of Board Meeting Minutes for October 19, 2020
- B. Escrow Fund Reduction Approval
Huntsman Estates – Retain 60 percent

Mr. Richer made the motion to approve the Consent Agenda, Mr. Joyce seconded the motion carried with Ms. Pack, Mr. Joyce, Mr. Richer, Mr. Pick, and Mr. Wilking voting in the affirmative.

III. PUBLIC INPUT – There was no public input.

IV. APPROVAL OF EXPENDITURES – Bills in the Amount of \$849,521.69 – Mr. Luers reviewed the Expenditures with the Board. He asked them to consider approval of Expenditures in the amount of \$849,521.69.

Mr. Richer asked about the payment to Aero-Graphics for Aerial Photography in the amount of \$19,990.00. Mr. Luers stated that there is a GIS consortium which is made up with us, the Recreation District, the City, the County and a couple water companies and we all work together on maintaining the base photography layers for the peak of our needs. We reshoot the entire area about every 2 to 3 years to update the imagery and we share that cost among everyone involved.

Mr. Pick made the motion to approve the Expenditures, Ms. Pack seconded the motion carried with Mr. Richer, Mr. Joyce, Ms. Pack, Mr. Pick and Mr. Wilking voting in the affirmative.

V. SERVICE AWARDS – Laine Mair – 30 year Nick Brown – 15 years Dan Olson – 5 years

Laine Mair – 30 years

Mr. Wilking thanked Mr. Mair for his service for 30 years and said it was amazing longevity.

Mr. Snyder said that Mr. Mair is the longest working operator we have ever had and hope he sticks around for as long as he wants. Mr. Snyder presented Mr. Mair with his certificate and gift card.

Mr. Luers said he appreciated Mr. Mair for all he does.

Nick Brown – 15 years

Mr. Wilking thanked Mr. Brown for his service for 15 years.

Mr. Olson stated that he has seen Mr. Brown really grow in his position. He is usually on a cleaning truck and is one of our best operators. Mr. Olson said that a lot of our younger guys are starting to look towards him for training. Mr. Brown has been an excellent resource for us and is a great member of our staff. He asked Mr. Brown to take a little pointer from Mr. Mair and give us another 15 years. Mr. Olson presented Mr. Brown with a certificate and gift card for his service award.

Mr. Brown said he hoped to give SBWRD another 15 years and thanked everyone.

Mr. Luers said he appreciated Mr. Brown for all he does.

Dan Olson – 5 years

Mr. Luers congratulated Mr. Olson on his service for 5 years.

Mr. Luers said that he had a long talk with Mr. Olson today and appreciates all he does. Mr. Luers presented Mr. Olson with a certificate and gift card for his service award.

Mr. Olson also thanked everyone.

Mr. Richer said it was unfortunate that this was a zoom meeting. He wished we were there in person. He thanked all the employees for their service on behalf of the Board.

Congratulations to all employees receiving a service award this month.

VI. SUBDIVISION PROJECTS

Estimated LEA REs Year to Date: # Above Splitter 112.33; # ECWRF 9.33; # SCWRF 153; Total 274.66
Proposed this Meeting: # Above Splitter 0; # ECWRF 0; # SCWRF 0; Total 0

VII. DISTRICT MANAGER

A. Discussion Items

1. COVID-19 Update – Mr. Luers wanted to give kudos to the staff! No news is good news. No new COVID cases at the District.

2. Discuss Board Meeting Schedule for 2021– Mr. Luers reviewed the Board Meeting Schedule for 2021 with the Board. He asked the Board to let him know if there were any changes. They reassessed the schedule and said it looked good.

B. Action Items – Consider Adopting 2021 Tentative Budget & Set Public Hearing for December 14, 2020 @ 6 p.m. – Mr. Luers discussed the Tentative Budget with the Board and said that we have taken a serious look at the cost of relocating the Jeremy Ranch Golf Course Maintenance Building and decided not to relocate it, with the Board's approval. We are proposing putting our new building next to the trailhead. We can save quite a bit of money by not relocating the Jeremy Ranch Golf Course Maintenance Building.

Mr. Luers proposed option one to the Recreation District to keep our original agreement and keep the trailhead where it is with no changes and option two, since we are not asking the Recreation District to fill in the dirt for the new site. We are suggesting to them to take that \$150,000.00 and use it to buy the property next door to them. With the acquisition with the property next door to them the Recreation District would retain their bathrooms and all. We are not proposing to sell the Recreation District any of our property.

With option 2 we have reduced our budget \$208,000.00 for 2021 and greater savings in 2022.

The Tentative Budget that we are asking the Board to approve has been reduced by \$208,000.00 from the October budget meeting presentation.

Mr. Luers asked the Board to consider adopting the 2021 Tentative Budget & Set Public Hearing for December 14, 2020 @ 6 p.m.

Mr. Pick made the motion to adopt the 2021 Tentative Budget & Set Public Hearing for December 14, 2020 @ 6 p.m., Mr. Richer seconded the motion carried with Ms. Pack, Mr. Joyce, Mr. Richer, Mr. Pick and Mr. Wilking voting in the affirmative.

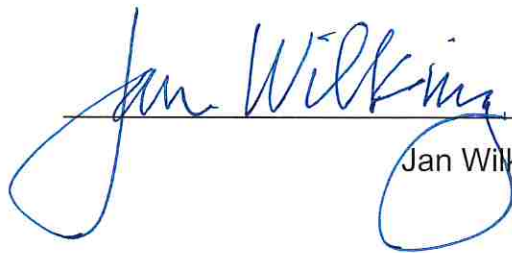
- C. Information Items
 - 3. Financial Statement
 - 4. Impact Fee Report

VIII. FUTURE AGENDA ITEMS

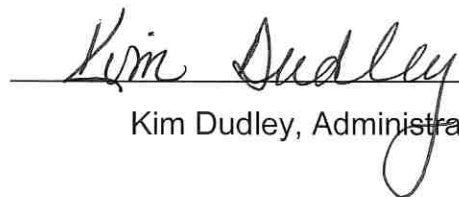
- A. Projects
- B. Operations
- C. Finance
- D. Governmental Matters

IV. ADJOURN

Mr. Joyce made the motion to Adjourn at 5:26 p.m., Ms. Pack seconded the motion carried with Mr. Pick, Mr. Joyce, Mr. Richer, Ms. Pack, and Mr. Wilking voting in the affirmative.



Jan Wilking, Chairman



Kim Dudley, Administrative Specialist

