

## BOARD OF TRUSTEES MEETING MINUTES

October 19, 2020  
\*\* District Office\*\*  
5:00 p.m.

\*\*The meeting is open to the public but will be conducted electronically using Go To Meeting\*\*

\*\*For information on how to connect to the meeting, please call 435.649.7993 or email Dan Olson @ [dolson@sbwrld.org](mailto:dolson@sbwrld.org) by 4:30 p.m. on Monday, October 19, 2020\*\*

### I. CALL TO ORDER

The October 19, 2020, Board of Trustees meeting was called to order by Chair Jan Wilking at 5:03 p.m. Other Board members in attendance were Mary Ann Pack, Robert Richer, Richard Pick, and Steve Joyce. SBWRD staff in attendance were Mike Luers, Brian Passey, Dan Olson, Bryan Atwood, Chad Burrell, and Kim Dudley. Also, in attendance were Jeremy Cook, Cohne/Kinghorn, and Craig Ashcroft, Carollo Engineering.

### II. CONSENT AGENDA

- A. Approval of Board Meeting Minutes for September 21, 2020
- B. Escrow Fund Reduction Approval  
King's Crown at Park City – Retain 40 percent
- C. Substantial Completion Approval – Discovery Ridge Phase 2

Mr. Richer made the motion to approve the Consent Agenda, Mr. Pick seconded the motion carried with Mr. Joyce, Mr. Richer, Mr. Pick, and Mr. Wilking voting in the affirmative.

### III. PUBLIC INPUT – There was no public input.

### IV. APPROVAL OF EXPENDITURES – Bills in the Amount of \$804,165.17 – Mr. Luers reviewed the Expenditures with the Board. He asked them to consider approval of Expenditures in the amount of \$804,165.17.

Mr. Luers pointed out that there is an expenditure to USGS for \$90,000. We have 5 gaging stations in the Park City area that we take care of to watch stream flow. We pick up approximately \$60,000 and ask all the area water companies to help with the rest.

Mr. Pick made the motion to approve the Expenditures, Ms. Pack seconded the motion carried with Mr. Richer, Mr. Joyce, Ms. Pack, Mr. Pick and Mr. Wilking voting in the affirmative.

### V. SUBDIVISION PROJECTS

Estimated LEA REs Year to Date: # Above Splitter 112.33; # ECWRF 9.33; # SCWRF 153; Total 274.66  
Proposed this Meeting: # Above Splitter 0; # ECWRF 0; # SCWRF 0; Total 0

### VI. DISTRICT MANAGER

A. Discussion Items – 2021 Tentative Budget – Mr. Luers presented the 2021 Tentative Budget to the Board as follows:

**Summary of 2020 Budget / 2021 Tentative Budget Income:**

**Income:**

2020 User Fee Revenues - Budgeted	\$ 11,666,066
2021 User Fee Revenues - Projected	\$ 11,860,532
2020 Impact Fee Revenues - Budgeted	\$ 4,001,080
2021 Impact Fee Revenues - Projected	\$ 4,074,242

**Operation and Maintenance Expenses:**

2020 O&M Expenses (excluding capital)	\$ 8,100,979
2021 O&M Expenses (excluding capital)	\$ 8,388,335

**Debt Service:**

2020 Debt	\$ 1,389,800
2021 Debt	\$ 1,387,300

**Capital Expenses:**

2020 User Fee "Renewal" Capital Expenses	\$ 5,360,500
2021 User Fee "Renewal" Capital Expenses	\$ 3,550,500
2020 User Fee Capital Expenses	\$ 1,270,000
2021 User Fee Capital Expenses	\$ 778,000
2020 Impact Fee Capital Expenses	\$ 2,552,200
2021 Impact Fee Capital Expenses	\$ 4,409,000

Mr. Luers reminded the Board that this is a three month process, in which the Budget is presented in October, the Board takes action in November on Tentative Budget and we set a Public Hearing for December and the Final Budget is approved.

- B. Information Items
  - 1. Financial Statement
  - 2. Impact Fee Report

**VII. FUTURE AGENDA ITEMS**

- A. Projects
- B. Operations
- C. Finance
- D. Governmental Matters

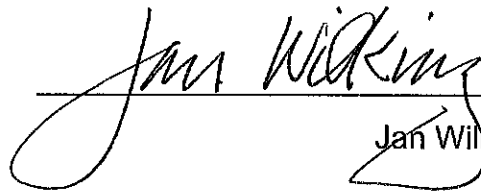
Mr. Joyce made the motion to adjourn to Closed Session at 5:57 p.m., Mr. Pick seconded and the motion carried with Mr. Joyce, Mr. Richer, Mr. Pick, Ms. Pack and Mr. Wilking voting in the affirmative.

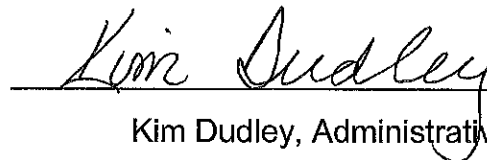
**VIII. CLOSED SESSION – Discuss the character, professional competence or physical or mental health of an individual**

Mr. Richer made the motion to reconvene to Open Session at 6:55 p.m., Ms. Pack seconded and the motion carried with Mr. Richer, Mr. Joyce, Ms. Pack, and Mr. Wilking voting in the affirmative.

**IX. ADJOURN**

Mr. Richer made the motion to Adjourn at 6:56 p.m., Mr. Joyce seconded the motion carried with Ms. Pack, Mr. Joyce, Mr. Richer, and Mr. Wilking voting in the affirmative.

  
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Jan Wilking, Chairman

  
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Kim Dudley, Administrative Specialist

