

## BOARD OF TRUSTEES MEETING MINUTES

July 20, 2020  
\*\* District Office\*\*  
5:00 p.m.

\*\*The meeting is open to the public but will be conducted electronically using Go To Meeting\*\*

\*\*For information on how to connect to the meeting, please call 435.649.7993 or email Dan Olson @ [dolson@sbwrld.org](mailto:dolson@sbwrld.org) by 4:30 p.m. on Monday, July 20, 2020\*\*

### I. CALL TO ORDER

The July 20, 2020, Board of Trustees meeting was called to order by Chair Jan Wilking at 5:05 p.m. Other Board members in attendance were Mary Ann Pack, Robert Richer, Richard Pick, and Steve Joyce. SBWRD staff in attendance were Mike Luers, Brian Passey, Dan Olson, Bryan Atwood, Chad Burrell, Cody Snyder and Kevin Berkley. Also, in attendance were Jeremy Cook, Cohne/Kinghorn, and Craig Ashcroft, Carollo Engineering.

### II. CONSENT AGENDA

- A. Approval of Board Meeting Minutes for June 15, 2020
- B. Final Project Approval  
White Pine Canyon Village
- C. Escrow Fund Reduction Approval  
White Pine Canyon Village – retain 8 percent

Mr. Pick made the motion to approve the Consent Agenda, Mr. Joyce seconded the motion carried with Ms. Pack, Mr. Joyce, Mr. Richer, Mr. Pick, and Mr. Wilking voting in the affirmative.

### III. PUBLIC INPUT – There was no public input.

**IV. APPROVAL OF EXPENDITURES** – Bills in the Amount of \$2,088,991.53 – Mr. Luers reviewed the Expenditures with the Board. He asked them to consider approval of Expenditures in the amount of \$2,088,991.53.

Mr. Joyce made the motion to approve the Expenditures, Mr. Richer seconded the motion carried with Mr. Pick, Mr. Joyce, Mr. Richer, Ms. Pack and Mr. Wilking voting in the affirmative.

### V. SERVICE AWARDS – Cody Snyder – 25 years

Mr. Wilking congratulated Mr. Snyder on his 25 years of service with the District. He said he is amazed on how much longevity the District's employees have and is proud of that.

Mr. Burrell said that Mr. Snyder has been with the District for 25 years. He started as a treatment operator and for the last 6 years has been a Superintendent of the Silver Creek WRF. Cody is a very hard working and dedicated employee. Over the last few years he was instrumental in the construction of the new Silver Creek Treatment Plant. This required daily interaction with the contractor and engineers involved with the project. He managed this very well and over the entire course of the construction the facility maintained compliance within the parameters of their discharge permit without a single violation. We appreciate all that Cody has done and continues to do, and we look forward to many more years of his service!!

**VI. SUBDIVISION PROJECTS**

Estimated LEA REs Year to Date: # Above Splitter 112.33; # ECWRF 9.33; # SCWRF 153; Total 274.66  
 Proposed this Meeting: # Above Splitter 0; # ECWRF 0; # SCWRF 0; Total 0

**VII. DISTRICT MANAGER**

A. Discussion Items – COVID-19 Update – Mr. Luers told the Board that no news is good news. There have been no additional new cases of COVID19 within the District, only distant family members not living with District employees.

B. Action Items – Authorize Certification of Delinquent User Accounts to the Summit County Treasurer – Mr. Luers reviewed the lien list with the Board – Mr. Passey stated as in previous meetings for July of each year, we have a list of delinquent accounts for certification to the Summit County Treasurer. The number of accounts and total amounts due for 2020 is as follows, with prior year comparisons:

<u>Year</u>	<u>No. of Accounts</u>	<u>Total Amount</u>	<u>Median Amount</u>
<b>2020</b>	<b>177</b>	<b>\$ 66,796.51</b>	<b>\$218</b>
2019	162	\$ 61,887.65	\$318
2018	266	\$ 150,250.59	\$217
2017	266	\$ 105,516.64	\$311
2016	169	\$ 77,653.21	\$446
2015	251	\$ 88,920.53	\$275

The exact number of accounts and total delinquent amount is subject to change up until final Board approval. Customers who make payments after Board approval, but before County Treasurer final lien attachment, will be dropped from this list. Staff makes every effort with customers to reduce the number of delinquent accounts and related balances.

Staff recommends authorization of delinquent accounts to be certified to the Summit County Treasurer.

Mr. Pick made the motion to authorize the Certification of Delinquent User Accounts to the Summit County Treasurer, Ms. Pack seconded the motion carried with Mr. Richer, Mr. Joyce, Ms. Pack, Mr. Pick and Mr. Wilking voting in the affirmative.

- C. Information Items
  - 3. Financial Statement
  - 4. Impact Fee Report

**VIII. FUTURE AGENDA ITEMS**

- A. Projects
- B. Operations
- C. Finance
- D. Governmental Matters

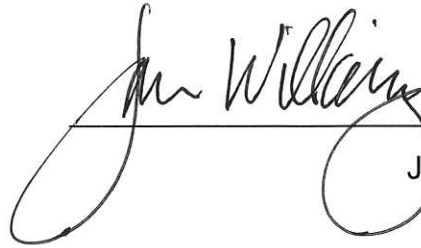
Mr. Joyce made the motion to adjourn to Closed Session at 5:17 p.m., Mr. Pick seconded and the motion carried with Mr. Joyce, Mr. Richer, Mr. Pick, Ms. Pack and Mr. Wilking voting in the affirmative.

**IX. CLOSED SESSION - Discuss the purchase, exchange, or lease of real property**

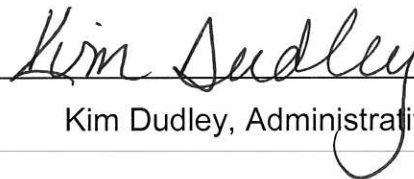
Mr. Pick made the motion to reconvene to Open Session at 5:46 p.m., Mr. Joyce seconded and the motion carried with Mr. Richer, Mr. Joyce, Mr. Pick, Ms. Pack, and Mr. Wilking voting in the affirmative.

**X. ADJOURN**

Mr. Joyce made the motion to Adjourn at 5:47 p.m., Mr. Pick seconded the motion carried with Ms. Pack, Mr. Joyce, Mr. Richer, Mr. Pick, and Mr. Wilking voting in the affirmative.



Jan Wilking, Chairman



Kim Dudley, Administrative Specialist

