

BOARD OF TRUSTEES MEETING MINUTES

December 9, 2019

** District Office**

6:00 p.m.

Jeremy Cook, Cohne/Kinghorn presented the Open and Public Meeting Acts Training at 5:30 p.m.-6:00 p.m.

I. CALL TO ORDER

The December 9, 2019, Board of Trustees meeting was called to order by Chair Jan Wilking at 6:00 p.m. Other Board members in attendance were Mary Ann Pack, Robert Richer, Richard Pick, and Steve Joyce. SBWRD staff in attendance were Mike Luers, Bryan Atwood, Brian Passey, Dan Olson, Chad Burrell, and Kim Dudley. Also, in attendance were Jeremy Cook, Cohne/Kinghorn, and Craig Ashcroft, Carollo Engineering.

II. CONSENT AGENDA

- A. Approval of Board Meeting Minutes for November 18, 2019
- B. Escrow Fund Reduction Approval
 - 1. 1450, 1460 Park Ave. Housing – Retain 0 percent
 - 2. Silver Creek Village Phase 1 – Spine Road – Retain 0 percent
 - 3. Silver Creek Village Phase 1A – Retain 8 percent
 - 4. Silver Creek Village Lot 6 – Retain 8 percent
 - 5. Silver Creek Village Lot 5 – Retain 8 percent
 - 6. Park City Golf Maintenance Facility – Retain 10 percent
 - 7. Discovery Ridge Phase 1 – Retain 40 percent
 - 8. Discovery Ridge Phase 2 – Retain 60 percent
- C. Final Project Approval
 - 1. Silver Creek Village Phase 1A
 - 2. Silver Creek Village Lot 6
 - 3. Silver Creek Village Lot 5
 - 4. Park City Golf Maintenance Facility

Mr. Richer made the motion to approve the Consent Agenda, Mr. Pick seconded the motion carried with Ms. Pack, Mr. Pick, Mr. Richer, Mr. Joyce and Mr. Wilking voting in the affirmative.

Chair Jan Wilking called the Public Hearing to order at 6:02 p.m.

III. PUBLIC HEARING:

2020 ANNUAL BUDGET – Mr. Luers stated the 2020 Annual Budget was presented to the Board at the October and November Board meetings.

Mr. Passey said that there were two small changes which are non-cash items, Developer Contributions \$200,000 and Depreciation and related for \$775,000, for accrual purposes only.

Chair Jan Wilking closed the Public Hearing at 6:05 p.m.

IV. PUBLIC INPUT – There was no public input.

V. APPROVAL OF EXPENDITURES – Bills in the Amount of \$3,723,364.80 Including SCWRF Project Pay Request #44 for \$ 1,048,017.83 and Change Order #2 Credit of \$192,581.69 representing unused allowance money – Mr. Burrell stated Gerber Construction has submitted Pay Request #44 for \$ 1,048,017.83 and Change Order #2 Credit of \$192,581.69 representing unused allowance money. Work on the project during November 2019 includes the following: The facility operation continued with the District staff. Completed the final grading on the west side of the new facility. Completed work on the irrigation system for the landscaping throughout the site. Completed work on the landscaping on the site with plantings. Finished wiring up of the site light poles and tested them through the control panels and SCADA. Completed work on the wiring and equipment for the fuel tank control system. Finished remaining work on the punch list items for each building and site.

The work is 100% complete, with 100% of the time elapsed.

Mr. Joyce made the motion to approve the Expenditures, Ms. Pack seconded the motion carried with Mr. Richer, Mr. Pick, Mr. Joyce, Ms. Pack and Mr. Wilking voting in the affirmative.

VI. SUBDIVISION PROJECTS

Estimated LEA REs Year to Date: # Above Splitter 0; # ECWRF 329.67; # SCWRF 350.33; Total 680.00
Proposed this Meeting: # Above Splitter 0; # ECWRF 0; # SCWRF 10; Total 0

VII. DISTRICT MANAGER

A. Action Items

1. Consider Adopting 2020 Final Budget – Mr. Luers thanked the managers and staff for all their hard work in preparing the 2020 Budget. He asked the Board to consider adopting the 2020 Budget.

Mr. Pick made the motion to adopt the 2020 Budget, Mr. Richer seconded and the motion carried with Mr. Pick, Mr. Richer, Mr. Joyce, Ms. Pack, and Mr. Wilking voting in the affirmative.

2. Consider Adopting 2020 Board Meeting Schedule – Mr. Luers asked the Board to consider adopting the 2020 Board Meeting Schedule.

Mr. Richer made the motion to adopt the 2020 Board Meeting Schedule, Ms. Pack seconded the motion carried with Mr. Pick, Mr. Richer, Ms. Pack, Mr. Joyce, and Mr. Wilking voting in the affirmative.

B. Information Item

1. Financial Statement
2. Impact Fee Report
3. Air-Med Contract Renewal – Mr. Burrell stated that this is an automatic 5 year renewal. He said that Air-Med has been leasing property at SCWRF since October 1, 2009.

Mr. Luers said that a lease agreement was attached for approval.

4. ULGT Premium Relief Credit 2019 – Trust Premium Relief Program – \$3,782.00 credit to District. The Trust Board of Directors recently approved a \$1,000,000 Premium Relief Credit for members. The amount of this premium credit ranges from 0% to 7% of our liability premium and 0% to 7% of our workers compensation premium. Our credit is based on our performance and longevity with the Trust. Our credit amount is 7% of our 2019 liability premium and 7% of our 2019 workers compensation premium.

Mr. Luers congratulated staff for receiving this credit.

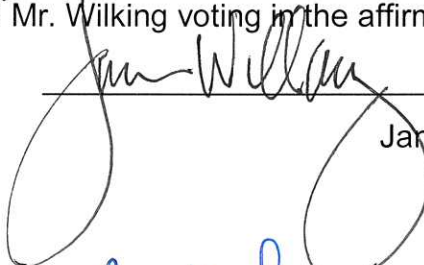
VIII. FUTURE AGENDA ITEMS

- A. Projects
- B. Operations
- C. Finance
- D. Governmental Matters

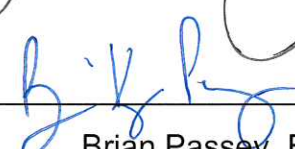
XII. ADJOURN

Mr. Joyce made the motion to Adjourn at 6:12 p.m., Mr. Pick seconded and the motion carried with Mr. Richer, Mr. Pick, Mr. Joyce, Ms. Pack, and Mr. Wilking voting in the affirmative.





Jan Wilking, Chairman



Brian Passey, Finance Manager/Clerk