

## BOARD OF TRUSTEES MEETING MINUTES

February 25, 2019

\*\* District Office\*\*

5:00 p.m.

### I. CALL TO ORDER

The February 25, 2019, Board of Trustees meeting was called to order by Vice Chair Mary Ann Pack at 5:06 p.m. Other Board members in attendance were Robert Richer, Richard Pick and Steve Joyce. Jan Wilking was excused. SBWRD staff in attendance were Mike Luers, Michael Boyle, Bryan Atwood, Dan Olson, Chad Burrell, Kevin Berkley, and Kim Dudley. Also, in attendance were Jeremy Cook, Cohne/Kinghorn and Craig Ashcroft, Carollo Engineering.

### II. CONSENT AGENDA

- A. Approval of Board Meeting Minutes for January 28, 2019
- B. Escrow Fund Reduction Approval  
Lower Silver Creek Road Sewer Extension – Retain 10 percent
- C. Final Project Approval  
Lower Silver Creek Road Sewer Extension

Mr. Richer made the motion to approve the Consent Agenda, Mr. Pick seconded the motion carried with Mr. Joyce, Mr. Pick, Mr. Richer, and Ms. Pack voting in the affirmative.

### III. PUBLIC INPUT – There was no public input.

**IV. APPROVAL OF EXPENDITURES** – Bills in the Amount of \$812,716.34 including SCWRF Project Pay Request #34 for \$134,624.56 – Mr. Boyle stated that Gerber Construction has submitted Pay Request #34 for \$134,624.56 (\$141,710.06 less \$7,085.50 retainage of 5%). Work includes: filled odor control columns with filter media and completed startup testing, continued work on coating piping in Headworks and Solids Bldgs, finished assembly and setting of final fiberglass dome on #3 Clarifier, completed functional testing of surface aerators on Bioreactor #1, continued work on fuel tanks conduits and finished concrete around fuel tanks and generator, continued work on SCADA programming and loop-testing instruments, worked on handrails around basins and channels in Filter Bldg, finished installation UV equipment and performed startup testing, and started the 7-day Clean Water Testing and worked on correcting issues found during the test.

The work is 92.78% complete. The time elapsed is 81.77%.

Mr. Joyce made the motion to approve the Expenditures, Mr. Pick seconded the motion carried with Mr. Richer, Mr. Pick, Mr. Joyce, and Ms. Pack voting in the affirmative.

### V. SUBDIVISION PROJECTS

Estimated LEA REs Year to Date: # Above Splitter 0; # ECWRF 0; # SCWRF 0; Total 0  
Proposed this Meeting: # Above Splitter 0; # ECWRF 0; # SCWRF 0; Total 0

### VI. DISTRICT MANAGER

A. Discussion Items – Collection System CIP Projects Update – Mr. Luers discussed that we have not received EPA's approval for the Silver Creek Trunk Line project. That project was budgeted for 6.8 million for 2019. Mr. Luers stated that Mr. Atwood has a back-up plan to line a section of the trunkline along SR 248, which is going to be between 2 and 3 million dollars.

Mr. Atwood echoed Mr. Luers comments. He said that we will be re-lining the sewer from Treasure Mountain to Richardson Flat Road.

Mr. Pick asked Mr. Atwood if we needed any of EPA's approval for the re-lining of SR 248 and he told him we do not.

Ms. Pack asked if this would impact the rail trails. Mr. Atwood stated that there will be some impact. He said that we've met the state parks manager that oversees rail trails and we have received all the permits required. He also stated that we have required the contractor to provide for the pedestrian traffic and prepare a traffic control plan. Mr. Luers stated that the contractor will put a fence up where needed.

Mr. Joyce asked if the city was aware of this project. Mr. Atwood replied, yes.

Mr. Pick asked to talk about the portion of the project that has been put on hold. Mr. Atwood stated that as soon as we get EPA's approval, we will start preparing next year's project.

Mr. Atwood presented a slide drawing of the round-about project in Jeremy Ranch. UDOT and Summit County will be doing this project this year. Mr. Atwood said we have a betterment agreement with UDOT and have a small part where we will be replacing a portion of the sewer line. Mr. Atwood detailed how extensive this project will be. There will be a round-about on each side of the freeway and they are re-doing ramps and part of the frontage road. Mr. Atwood stated that he has been in contact with the project manger and they anticipate having a contractor on board and starting April 15, 2019.

B. Information Item

1. Financial Statement
2. Impact Fee Report
3. 2019 Adopted Budget / 2018 Performance Report – Mr. Luers stated that the 2019

Adopted Budget / 2018 Performance Report is for their use and reference.

Mr. Joyce inquired why such a high expense was going towards collections. Mr. Luers said the value of our collection system is millions of dollars. What it takes to operate it and maintain it, is much more than the treatment plant.

**VII. FUTURE AGENDA ITEMS**

- A. Projects
- B. Operations
- C. Finance
- D. Governmental Matters

**VIII. ADJOURN**

Mr. Joyce made the motion to approve to Adjourn at 5:36 p.m., Mr. Richer seconded the motion carried with Mr. Pick, Mr. Richer, Mr. Joyce, and Ms. Pack voting in the affirmative.



*Jan Wilking*  
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*Brian Passey*  
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Jan Wilking, Chairman

Brian Passey, Finance Manager/Clerk