

BOARD OF TRUSTEES MEETING MINUTES

May 21, 2018
** District Office**
5:00 p.m.

I. CALL TO ORDER

The May 21, 2018, Board of Trustees meeting was called to order by Chair Jan Wilking at 5:00 p.m. Other Board members in attendance were Mary Ann Pack, Robert Richer, Richard Pick and Steve Joyce. SBWRD staff in attendance were Mike Luers, Bryan Atwood, Brian Passey, Dan Olson and Kim Dudley. Also in attendance were Ian Robbins, Osborne, Robbin and Buhler, P.L.L.C., Craig Ashcroft, Carollo Engineering and Jeremy Cook, Cohn/Kinghorn.

II. CONSENT AGENDA

- A. Approval of Board Meeting Minutes for April 16, 2018
- B. Escrow Fund Reduction Approval – Canyon Residences – Retain 8 percent
- C. Final Project Approval – Canyon Residences

Mr. Richer made the motion to approve the Consent Agenda, Mr. Pick seconded and the motion carried with Mr. Joyce, Mr. Pick, Mr. Richer, Ms. Pack and Mr. Wilking voting in the affirmative.

III. PUBLIC INPUT – There was no public input.

IV. APPROVAL OF EXPENDITURES – Bills in the Amount of \$2,077,574.47 including SCWRF Project Pay Request #25 for \$1,228,233.92 – Mr. Luers stated Gerber Construction has submitted Pay Request #25 for \$1,228,233.92 (\$1,292,877.81 less \$64,643.89 retainage of 5%). Work includes: continued installing influent pumps in pump room of Headworks Bldg, finished repairs of channel covers of Headworks Bldg, finished installing the HVAC and odor control ductwork in Headworks Bldg, finished coating of masonry walls and steel in main level of Headworks, continued formwork and rebar for suspended slab of Bioreactor #1, set scaffold and shoring and poured the launder slabs and walls in Clarifier #1 & #2, finished installing the structural steel members of roof of Tertiary Filter Bldg, formed and poured floor slab and masonry curb walls of the Auxiliary Electrical Bldg, started work on SHT below-grade pipe and footings, finished installing odor control fans, ductwork, and odor control column at Electrical Bldg, received and installed the MCC units in Solids and Electrical Bldgs, and continued work on finish plumbing in the Operations Bldg.

The work is 73.32% complete. The time elapsed is 59.60%.

Mr. Joyce made the motion to approve the Expenditures, Mr. Richer seconded and the motion carried with Mr. Pick, Mr. Joyce, Mr. Richer, Ms. Pack and Mr. Wilking voting in the affirmative.

V. SUBDIVISION PROJECTS

Estimated LEA REs Year to Date: Above Splitter 0; ECWRF 251.66; SCWRF 285.17; Total 536.83
Proposed this Meeting: Above Splitter 0; ECWRF 0; SCWRF 0; Total 0

VI. DISTRICT MANAGER

- A. Discussion Items – WEAU Awards

Mr. Luers presented the Board with four coveted State awards and two National awards for excellence the staff captured during the annual conference of the Water Environment Association of Utah in St George. The District also received an award from the Utah Local Government Trust.

Water Environment Association of Utah Awards for 2017:

Award #1: Outstanding Wastewater Collection System

Award #2: Outstanding Safety Program

Award #3: Outstanding Collections System Supervisor – Scott McPhie

Award #4: Excellence Award (overall Award)

Award #5: National Arthur Sidney Bedell Award – Chad Burrell

Award #6: National Laboratory Excellence Award – Tiffini Adams

Utah Local Government Trust Award for 2017:

Award #7: Accountability Program Award (Safety Award)

Mr. Luers stated the District is proud of the well-deserved recognition given to the staff for their commitment to a safe working environment. He said we also appreciate that the state association and national federation honored our employees for their many accomplishments.

B. Action Items

1. Consider approval of East Canyon Creek Study – Mr. Luers reviewed the East Canyon Creek Study with the Board. He stated that we have learned the following:
 1. Effluent (100%) EDC concentrations are high enough to induce vitellogenesis in male Rainbow Trout.
 2. Pharmaceutical bioaccumulate in all organisms.
 3. Stream flow are likely to decrease.
 4. At some point, a combination of low stream flows and increased wastewater flows, will result in permanent damage to the fish population.
 5. What we do not know, is what this 'combination' is.

Mr. Luers told the Board that Carollo Engineering has been working on this study with the District since 2007. Mr. Ashcroft stated that this is valuable research and that Carollo Engineering will pick up ½ of the cost of the East Canyon Creek study in the amount of \$250,000.00.

Mr. Luers stated that the staff is recommending that the proposed study be funded to answer the question under what set of conditions will fish populations be permanently harmed. He said that if it is determined that fish populations are being permanently harmed, the Board will need to decide if additional treatment to EDCs is justified.

Mr. Pick made the motion to approve the East Canyon Creek Study, Mr. Richer seconded and the motion carried with Mr. Joyce, Mr. Pick, Mr. Richer, Ms. Pack and Mr. Wilking voting in the affirmative.

2. Consider approval of Comprehensive Annual Financial Report (CAFR) – Mr. Passey stated the CAFR was included in their packet.

Mr. Passey told the Board that SBWRD received the GFOA Certificate of Achievement for Excellence in Financial Reporting for 2017 and that we have received this award for 20 straight years. Mr. Richer congratulated Mr. Passey and staff for this accomplishment.

Mr. Passey introduced Ian Robbins, Robbins, Osborne and Buhler. Mr. Robbins reviewed the audit of the Financial Statement with the Board. He addressed reporting changes for the Utah State Retirement System (URS).

Mr. Joyce made the motion to approve the Comprehensive Annual Financial Report (CAFR), Richer seconded and the motion carried with Mr. Pick, Mr. Richer, Ms. Pack, Mr. Joyce and Mr. Wilking voting in the affirmative.

3. Consider approval of Easement Agreement with Questar Gas Company – Mr. Luers said Mountain Regional Water Special Service District is requesting an easement be conveyed to Questar Gas Company (dba Dominion Energy Utah) to provide natural gas service to their two (2) million-gallon

water tank and pump building. The pump building sits on an easement of SBWRD property west of the SCWRF. Staff recommends approval.

Ms. Pack made the motion to approve the Easement Agreement with Questar Gas Company, Mr. Joyce seconded and the motion carried with Mr. Richer, Mr. Pick, Mr. Joyce, Ms. Pack and Mr. Wilking voting in the affirmative.

4. Consider approval of Resolution #134 – Office of the State Treasurer – Certifying Authorized Individuals – Mr. Luers presented the Board with Resolution #134. He stated that the Office of the Utah State Treasurer now requires PTIF pool participants to adopt a resolution authorizing at least two individuals from your organization to make changes to PTIF accounts.

Mr. Luers asked the Board to consider adopting Resolution #134.

Mr. Richer made the motion to adopt Resolution #134 – Certifying Authorized Individuals, Ms. Pack seconded and the motion carried with Mr. Joyce, Mr. Pick, Mr. Richer, Ms. Pack and Mr. Wilking voting in the affirmative. Kudos to the staff!

C. Information Item

1. PEHP – Experience Refund – Mr. Luers told the Board that a copy of a check we received from PEHP for the amount of \$16,356 was included in their packet. He said that we have a Healthy Utah Plan which helps hold down health care. Our employee's utilize this plan in keeping our premiums down. Kudos to the staff!

2. Financial Statement

3. Impact Fee Report

VII. FUTURE AGENDA ITEMS

- A. Projects
- B. Operations
- C. Finance
- D. Governmental Matters

Mr. Richer made the motion to adjourn to Closed Session at 6:20 p.m., Mr. Pick seconded and the motion carried with Mr. Joyce, Mr. Pick, Mr. Richer, Ms. Pack and Mr. Wilking voting in the affirmative.

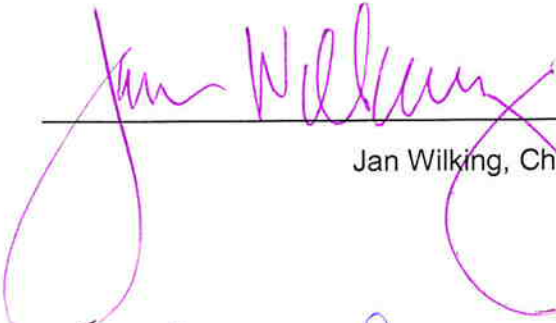
VIII. CLOSED SESSION – Discuss the character, professional competence or physical or mental health of an individual

Mr. Richer made the motion to reconvene to Open Session at 6:45 p.m., Mr. Pick seconded and the motion carried with Mr. Joyce, Mr. Pick, Mr. Richer, Ms. Pack and Mr. Wilking voting in the affirmative.

IX. ADJOURN

Mr. Richer made the motion to adjourn at 7:00 p.m., Mr. Pick seconded and the motion carried with Mr. Joyce, Mr. Pick, Mr. Richer, Ms. Pack and Mr. Wilking voting in the affirmative.





Jan Wilking, Chairman



Brian Passey, Finance Manager/Clerk