

BOARD OF TRUSTEES MEETING MINUTES

January 22, 2018
** District Office**
5:00 p.m.

I. CALL TO ORDER

The January 22, 2018, Board of Trustees meeting was called to order by Board Member Dick Pick at 5:00 p.m. Other Board members in attendance were Robert Richer. Mary Ann Pack attended via telephone. Jan Wilking was excused. SBWRD staff in attendance were Mike Luers, Michael Boyle, Bryan Atwood, Brian Passey, Dan Olson, Kevin Berkley, Trent Bay and Kim Dudley. Also in attendance was Jeremy Cook, Cohne/Kinghorn.

II. CONSENT AGENDA

- A. Approval of Board Meeting Minutes for December 11, 2017
- B. Escrow Fund Reduction Approval
1450, 1460 Park Avenue Housing – Retain 8 percent
- C. Final Project Approval
1450, 1460 Park Avenue Housing

Mr. Richer made the motion to approve the Consent Agenda, Ms. Pack seconded and the motion carried with Mr. Richer, Ms. Pack and Mr. Pick voting in the affirmative.

III. PUBLIC INPUT – There was no public input.

IV. APPROVAL OF EXPENDITURES – Bills in the Amount of \$2,865,612.86 including SCWRF Project Pay Request #21 for \$1,272,729.89 – Mr. Boyle stated Gerber Construction has submitted Pay Request #21 for \$1,272,729.89 (\$1,339,715.674 less \$66,985.78 retainage of 5%). Work includes: working on concrete finish on lower walls of Headworks Bldg, started setting light fixtures and conduits in lower levels of Headworks Bldg, continued formwork on walls of Bioreactors, finished pouring concrete for north deck of Bioreactor #1, formed, tied rebar, and poured floor slabs on Clarifier #3, tied rebar for walls of Clarifier #1 & #2, set vertical turbine pumps in Tertiary Filter Bldg, started setting structural steel of mezzanine level in Tertiary Filter Bldg, started installing rough-in of electrical fixtures and conduit in Solids Bldg upper level, and had the 4-way County inspection of Operations Bldg and began addressing comments.

The work is 62.15% complete. The time elapsed is 49.96%.

Mr. Richer made the motion to approve the Expenditures, Ms. Pack seconded and the motion carried with Mr. Richer, Ms. Pack and Mr. Pick voting in the affirmative.

V. SERVICE AWARDS – Trent Bay 15 years

Mr. Pick presented Mr. Bay with his award for 15 years of service. He thanked him very much. The Board congratulated Mr. Bay on his 15 years of service.

Mr. Atwood stated that Mr. Bay is the Project Manager and oversees the capital improvements. He said he is fairly new to this position and is learning quickly. Mr. Atwood said he also runs the flow monitoring program and is involved in the surveying effort as well. He does a great job and is a great asset to the District.

Congratulations to Mr. Bay on his award for 15 years of service.

VI. SUBDIVISION PROJECTS

Estimated LEA REs Year to Date: # Above Splitter 0; # ECWRF 0; # SCWRF 0; Total 0
Proposed this Meeting: # Above Splitter 0; # ECWRF 0; # SCWRF 0; Total 0

VII. DISTRICT MANAGER

A. Information Item

1. 2017 Trust Accountability Program (TAP) Award – Mr. Luers reported to the Board that the District was awarded \$1,340.65 in recognition of completing the 2017 Trust Accountability Program (TAP). He gave kudos to Mr. Burrell and staff for achieving this award.

2. Financial Statement
3. Impact Fee Report

VIII. FUTURE AGENDA ITEMS

A. Projects

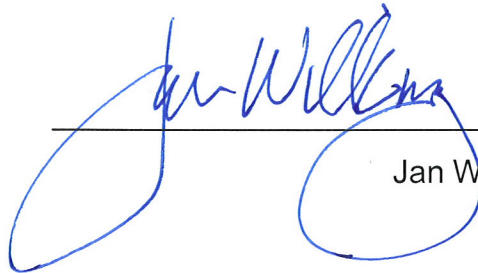
B. Operations

C. Finance

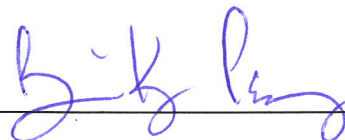
D. Governmental Matters – Mr. Luers discussed with the Board the new Board member position from Park City Municipal Corporation. He said that Mr. McAfee with PCMC has invited him to lunch on Monday to discuss Ms. Matsumoto's replacement. Mr. Steve Joyce has been recommended for the position.

IV. ADJOURN

Mr. Richer made the motion to adjourn at 5:10 p.m., Ms. Pack seconded and the motion carried with Mr. Richer, Ms. Pack and Mr. Pick voting in the affirmative.



Jan Wilking, Chairman



Brian Passey, Finance Manager/Clerk