

BOARD OF TRUSTEES MEETING

AGENDA

August 21, 2017
** District Office**
5:00 p.m.

I. CALL TO ORDER

The August 21, 2017, Board of Trustees meeting was called to order by Chair Jan Wilking at 5:00 p.m. Other Board members in attendance were Mary Ann Pack and Robert Richer. Richard Pick and Cindy Matsumoto were excused. SBWRD staff in attendance were Mike Luers, Michael Boyle, Brian Passey, Dan Olson, Kevin Berkley and Kim Dudley. Also in attendance were Craig Ashcroft, Carollo Engineers and Jeremy Cook, Cohne/Kinghorn.

II. CONSENT AGENDA

- A. Approval of Board Meeting Minutes for July 17, 2017
- B. Escrow Fund Reduction Approval
North Silver Lake Lodge – Retain 8 percent
- C. Final Project Approval
North Silver Lake Lodge

Mr. Richer made the motion to approve the Consent Agenda, Ms. Pack seconded and the motion carried with Mr. Richer, Ms. Pack and Mr. Wilking voting in the affirmative.

III. PUBLIC INPUT – There was no public input.

IV. APPROVAL OF EXPENDITURES – Bills in the Amount of \$3,729,537.00 including SCWRF Project Pay Request #16 for \$1,507,723.84 – Mr. Boyle stated Gerber Construction has submitted Pay Request #16 for \$1,507,723.84 (\$1,587,077.73 less \$79,353.89 retainage of 5%). Work includes: installed RAS splitter troughs and gates in Solids Building, installed structural steel roof members in Solids Building, continued masonry rake walls on Headworks Building, continued formwork and pouring concrete for the Bioreactors' walls, continued slabs and walls in Tertiary Filter Building, continued installing drain piping and slabs on west side of the Electrical Building, finished installing shingles on Operations Building, and continued laying process piping around the EQ Basins, Solids Building, and Bioreactors.

The work is 45.80% complete. The time elapsed is 37.67%.

Ms. Pack made the motion to approve the Expenditures, Mr. Richer seconded and the motion carried with Ms. Pack, Mr. Richer and Mr. Wilking voting in the affirmative.

V. SUBDIVISION PROJECTS

- A. Silver Creek Village Lot 13 – 49 REs

A Line Extension Agreement has been filed to extend wastewater main lines into Lot 13 of Silver Creek Village. The proposed main lines will connect to lines that are currently under construction as part of the Silver Creek Village Phase 1A project.

Staff recommends approval.

Mr. Richer made the motion to approve the Subdivision Projects – Silver Creek Village Lot 13 – 49 REs, Ms. Pack seconded and the motion carried with Mr. Richer, Ms. Pack and Mr. Wilking voting in the affirmative.

B. Double Deer Cottages – 18 REs

A Line Extension Agreement has been filed to serve the Double Deer Cottages Subdivision in the Promontory Development. A portion of the proposed system will be gravity lines. However, due to the topography of the site, a majority of the lots will be served by a low-pressure wastewater system.

Staff recommends approval.

Ms. Pack made the motion to approve the Subdivision Projects – Double Deer Cottages – 18 REs, Mr. Richer seconded and the motion carried with Mr. Richer, Ms. Pack and Mr. Wilking voting in the affirmative.

Estimated LEA REs Year to Date: # Above Splitter 75; # ECWRF 137.33; # SCWRF 160; Total 372.33
Proposed this Meeting: # Above Splitter 0; # ECWRF 0; # SCWRF 67; Total 67

VI. DISTRICT MANAGER

- A. Information Item
 - 1. Financial Statement
 - 2. Impact Fee Report

Mr. Richer made the motion to adjourn to Closed Session at 5:12 p.m., Ms. Pack seconded and the motion carried with Ms. Pack, Mr. Richer and Mr. Wilking voting in the affirmative.

VII. CLOSED SESSION – Discuss the character, professional competence or physical or mental health of an individual

Mr. Richer made the motion to reconvene to open meeting at 5:54 p.m., Ms. Pack seconded and the motion carried with Ms. Pack, Mr. Richer and Mr. Wilking voting in the affirmative.

VIII. FUTURE AGENDA ITEMS

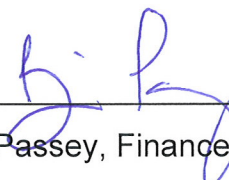
- A. Projects
- B. Operations
- C. Finance
- D. Governmental Matters

IX. ADJOURN

Ms. Pack made the motion to adjourn, Mr. Richer seconded and the motion carried with Ms. Pack, Mr. Richer and Mr. Wilking voting in the affirmative.



Jan Wilking, Chairman



Brian Passey, Finance Manager/Clerk