

BOARD OF TRUSTEES MEETING MINUTES

May 22, 2017
** District Office**
4:00 p.m.

I. CALL TO ORDER

The May 22, 2017, Board of Trustees meeting was called to order by Chair Jan Wilking at 4:03 p.m. Other Board members in attendance were Robert Richer and Cindy Matsumoto. Mary Ann Pack and Richard Pick were excused. SBWRD staff in attendance were Mike Luers, Michael Boyle, Bryan Atwood, Brian Passey, Dan Olson, Dennis McCormick, Gary Tackman, Mona Cotter, Lori Maag and Kim Dudley. Also in attendance was Dana Howell, Robbins, Osborne and Buhler.

II. CONSENT AGENDA

- A. Approval of Board Meeting Minutes for April 24, 2017
- B. Escrow Fund Reduction Approval
Utah Olympic Park – Ski Jump Cabin – Retain 0 percent

Mr. Richer made the motion to approve the Consent Agenda, Ms. Matsumoto seconded and the motion carried with Mr. Richer, Ms. Matsumoto and Mr. Wilking voting in the affirmative.

III. PUBLIC INPUT – There was no public input.

IV. SERVICE AWARD – Dennis McCormick 30 years / Retirement Gary Tackman 15 years

Mr. Wilking presented Mr. McCormick with his award for 30 years of service. He said that he was one of the first employees to work at the District. He also congratulated him on his retirement. The Board congratulated Mr. McCormick on his 30 years of service and retirement.

Mr. Boyle said that we have been very fortunate to have Mr. McCormick as our Laboratory Director. He is recognized throughout the state for his attention to detail and accuracy. We trust his lab results more than any other third party. When Mr. McCormick places a result we know it is true. Mr. McCormick has won outstanding laboratory director several times. Again, Mr. Boyle said he can't say enough and how blessed we are to have Mr. McCormick as our Laboratory Director.

Congratulations to Mr. McCormick on his service award for 30 years and his retirement.

Mr. Wilking presented Mr. Tackman with his award for 15 years of service. He thanked him very much. The Board congratulated Mr. Tackman on his 15 years of service.

Mr. Atwood said that Mr. Tackman is in the Engineering Department but you wouldn't know that. When we first hired him it was to start our GIS System and he has done a bang up job of that very robust system. Mr. Tackman takes care of the IT System and does a bang up job on that as well. Mr. Atwood stated the Mr. Tackman is a great individual to work with.

Congratulations to Mr. Tackman on his service award of 15 years.

V. APPROVAL OF EXPENDITURES – Bills in the Amount of \$2,700,396.19 including SCWRF Project Pay Request #13 for \$1,965,856.16 Mr. Boyle stated that Gerber Construction has submitted Pay Request #13 for \$1,965,856.16 (\$2,069,322.27 less \$103,466.11 retainage of 5%). Work includes: poured upper slab of Headworks Building, prepped concrete wall section of Equalization Basins for coating, continued forming and slabs for Bioreactors, finished pouring upper section slabs

of Tertiary Filter Building, started forming upper section walls of Tertiary Filter Building, topped out north and south masonry walls on upper section of Solids Building, set structural steel framing for roof of Operations Building & installed insulation and decking on roof of Electrical Building. The work is 34.85% complete. The time elapsed is 30.28%.

Staff recommends approval.

Mr. Richer made the motion to approve the Expenditures in the amount of \$2,700,396.19 including SCWRF Project Pay Request #13 for \$1,965,856, Ms. Matsumoto seconded and the motion carried with Mr. Richer, Ms. Matsumoto and Mr. Wilking voting in the affirmative.

VI. SUBDIVISION PROJECTS

Estimated LEA REs Year to Date: # Above Splitter 75; # ECWRF 137.33; # SCWRF 87; Total 299.33
Proposed this Meeting: # Above Splitter 0; # ECWRF 0; # SCWRF 0; Total 0

VII. DISTRICT MANAGER

A. Action Items – Consider approval of Comprehensive Annual Financial Report (CAFR) – Mr. Passey stated the CAFR was included in their packet.

Mr. Passey told the Board that SBWRD received the GFOA Certificate of Achievement for Excellence in Financial Reporting for 2016 and that we have received this award for 19 straight years. Similar to prior years, he presented slides showing user and impact fee revenue history, and charts showing how monies are collected and spent by the District.

Mr. Passey introduced Dana Howell, Robbins, Osborne and Buhler. Ms. Howell reviewed the audit of the Financial Statement with the Board. She addressed reporting changes for the Utah State Retirement System (URS).

Mr. Richer made the motion to approve the Comprehensive Annual Financial Report (CAFR), Ms. Matsumoto seconded and the motion carried with Ms. Matsumoto, Mr. Richer and Mr. Wilking voting in the affirmative.

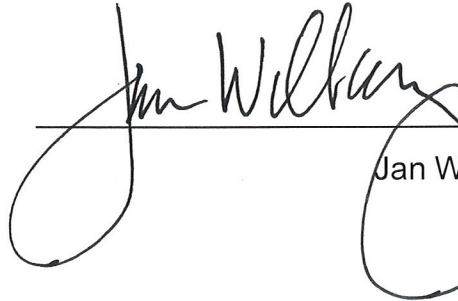
- B. Information Item
 - 1. Financial Statement
 - 2. Impact Fee Report

VIII. FUTURE AGENDA ITEMS

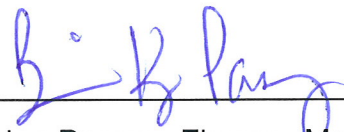
- A. Projects
- B. Operations
- C. Finance
- D. Governmental Matters

IV. ADJOURN

Ms. Matsumoto made the motion to adjourn at 4:45 p.m., Mr. Richer seconded and the motion carried with Ms. Matsumoto, Mr. Richer and Mr. Wilking voting in the affirmative.



Jan Wilking, Chairman



Brian Passey, Finance Manager/Clerk

