

# BOARD OF TRUSTEES MEETING

## AGENDA

April 24, 2017  
\*\* District Office\*\*  
5:00 p.m.

### I. CALL TO ORDER

The April 24, 2017, Board of Trustees meeting was called to order by Vice Chair Mary Ann Pack at 5:00 p.m. Other Board members in attendance were Richard Pick, Robert Richer and Cindy Matsumoto. Jan Wilking was excused. SBWRD staff in attendance were Mike Luers, Michael Boyle, Bryan Atwood, Brian Passey, Dan Olson, Marlo Davis, Kevin Berkley, Chad Burrell and Kim Dudley. Also in attendance were Jason Watterson, Utah Local Government Trust, Craig Ashcroft, Carollo Engineers and Jeremy Cook, Cohne/Kinghorn.

### II. CONSENT AGENDA

- A. Approval of Board Meeting Minutes for March 20, 2017
- B. Escrow Fund Reduction Approval
  - 1. King Ridge Estates – Retain 20 percent
  - 2. The Canyons Golf Course Hole 16 – Retain 8 percent
- C. Substantial Completion Approval  
King Ridge Estates
- D. Final Project Approval  
The Canyons Golf Course Hole 16

Mr. Richer made the motion to approve the Consent Agenda, Mr. Pick seconded and the motion carried with Ms. Matsumoto, Mr. Pick, Mr. Richer and Ms. Pack voting in the affirmative.

### III. PUBLIC INPUT – There was no public input.

### IV. SERVICE AWARD – Gary Tackman 15 years – Mr. Tackman's award will be presented on May 22, 2017.

**V. APPROVAL OF EXPENDITURES** – Bills in the Amount of \$3,066,201.23 Including SCWRF Project Pay Request #12 for \$2,088,568.62 Mr. Boyle stated that Gerber Construction has submitted Pay Request #12 for \$2,088,568.62 (\$2,198,493.28 less \$109,924.66 retainage of 5%). Work includes: finished setting shoring & decking of upper slab of Headworks Building, finished the remaining concrete wall section of Equalization Basin #2, finished removing preload & excavation of northern  $\frac{3}{4}$  of Bioreactors, started forming & tying rebar of upper section slabs of Tertiary Filter Building, finished pouring concrete for lower section walls of Tertiary Filter Building, started masonry walls on upper section of Solids Building, finished masonry walls of Operations Building & poured concrete slab for mezzanine, finished install of structural steel in Electrical Building, and received delivery of new Standby Generator. The work is 30.10% complete. The time elapsed is 27.87%.

Staff recommends approval.

Mr. Pick made the motion to approve the Expenditures in the amount of \$3,066,201.23 including SCWRF Project Pay Request #12 for \$2,088,568.62, Ms. Matsumoto seconded and the motion carried with Mr. Richer, Ms. Matsumoto, Mr. Pick and Ms. Pack voting in the affirmative.

### VI. SUBDIVISION PROJECTS

- A. Preserve at Newpark – 8 REs

A Line Extension Agreement (LEA) has been filed for Preserve at Newpark, located directly west of the Newpark Amphitheater and east of the East Canyon Trunk Line. The project will be served with a single line extension from a new manhole that will be placed on an existing 8" main line.

Mr. Richer made the motion to approve Subdivision Projects, A. Preserve at Newpark – 8 REs, Mr. Pick seconded and the motion carried with Ms. Matsumoto, Mr. Richer, Mr. Pick and Ms. Pack voting in the affirmative.

**B. Silver Creek Village Lot 5 – 56 REs**

A Line Extension Agreement has been filed to extend the wastewater main lines into Lot 5 of Silver Creek Village. The lines will serve 56 of the proposed 61 Lots in Silver Creek Village Lot 5. The remaining 5 lots will be served by Silver Creek Village Phase 1A, which is currently under construction.

**C. Silver Creek Village Lot 6 – 10 REs**

A Line Extension Agreement has been filed to extend the wastewater main lines into Lot 6 of Silver Creek Village. The lines will serve 10 of the proposed 30 Lots in Silver Creek Village Lot 5. The other 20 lots will be served by Silver Creek Village Phase 1A, which is currently under construction.

Ms. Matsumoto made the motion to approve Subdivision Projects, B. Silver Creek Village Lot 5 – 56 REs, and C. Silver Creek Village Lot 6 – 10 REs, Mr. Pick seconded and the motion carried with Ms. Matsumoto, Mr. Pick, Mr. Richer and Ms. Pack voting in the affirmative.

**D. Parcel 7.4 Silver Creek Village SPA – 20 REs**

A Line Extension Agreement has been filed to extend the wastewater main line into Parcel 7.4 (Lot 9) of Silver Creek Village. The proposed line will serve 30 Townhouses that will be built by Mountainlands Community Housing. In addition to the 30 Townhouses, Mountainlands Community Housing will also build a clubhouse and 88 additional units in 9 other buildings. These buildings will be served by private laterals that will extend from Silver Creek Village Spine Road and Phase 1A, which are currently under construction.

Ms. Matsumoto made the motion to approve Subdivision Projects, D. Parcel 7.4 Silver Creek Village SPA – 20 REs, Mr. Pick seconded and the motion carried with Ms. Matsumoto, Mr. Pick and Ms. Pack voting in the affirmative. Mr. Richer recused himself from the motion.

Estimated LEA REs Year to Date: # Above Splitter 75; # ECWRF 129.33; # SCWRF 1; Total 205.33  
Proposed this Meeting: # Above Splitter 0; # ECWRF 8; # SCWRF 86; Total 94

**VII. DISTRICT MANAGER**

A. Information Item

1. Financial Statement
2. Impact Fee Report

3. Utah Local Governments Trust TAP Award – Mr. Burrell introduced Mr. Watterson,

Utah Local Government Trust, he presented us with the TAP Award (Trust Accountability Program). He stated that this is the fourth consecutive time we have won this award. Mr. Watterson congratulated us on the TAP Award. He said among other things, the TAP program requires demonstrated performance in the areas of safety committee meetings, return-to-work programs, monitoring and taking action on driver citations (MVR), safety action register, and if applicable, sewer inspections.

**VIII. FUTURE AGENDA ITEMS**

A. Projects

B. Operations

C. Finance

D. Governmental Matters – Mr. Luers stated that the Snyderville Basin Water Reclamation

District (District) and staff captured four coveted State awards for excellence during the annual conference of the Water Environment Association of Utah in St George.

**Water Environment Association of Utah Awards for 2016:**

Award #1: Outstanding Water Reclamation Facility – East Canyon Water Reclamation Facility (under 5 MGD)

Award #2: Outstanding Collections Operator - Dustin Lewis (over 5 MGD)

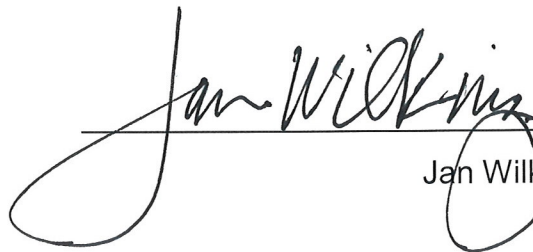
Award #3: Outstanding Pretreatment Specialist – Chad Burrell

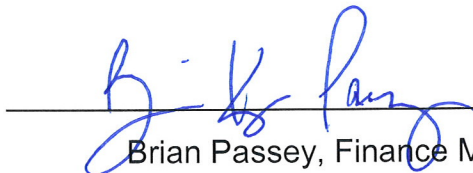
Award #4: Excellence Award (overall Award)

“The Snyderville Basin Water Reclamation District is proud of the well-deserved recognition given to the staff for their commitment to a safe working environment.” said Michael Luers, General Manager. “We also appreciate that the state association honored our employees for their many accomplishments.”

**IV. ADJOURN**

Mr. Pick made the motion to adjourn at 5:26 p.m., Mr. Richer seconded and the motion carried with Ms. Matsumoto, Mr. Richer, Mr. Pick and Ms. Pack voting in the affirmative.

  
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Jan Wilking, Chairman

  
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Brian Passey, Finance Manager/Clerk

