

BOARD OF TRUSTEES MEETING

AGENDA

March 20, 2017
** District Office**
5:00 p.m.

I. CALL TO ORDER

The March 20, 2017, Board of Trustees meeting was called to order by Chair Jan Wilking at 5:00 p.m. Other Board members in attendance were Mary Ann Pack, Richard Pick, Robert Richer and Cindy Matsumoto. SBWRD staff in attendance were Mike Luers, Michael Boyle, Bryan Atwood, Brian Passey, Cody Snyder, Marlo Davis, Kevin Berkley, Cliff Medler and Kim Dudley. Also in attendance were Craig Ashcroft, Carollo Engineers and Jeremy Cook, Cohne/Kinghorn.

II. CONSENT AGENDA

- A. Approval of Board Meeting Minutes for February 13, 2017
- B. Final Project Approval
 - 1. Goldener Hirsch Inn
 - 2. Frostwood F6 Townhomes
- C. Escrow Fund Reduction Approval
 - 1. LV4 (Blackstone) – Retain 0 percent
 - 2. Goldener Hirsch Inn – Retain 20 percent
 - 3. Frostwood F6 Townhomes – Retain 8 percent

Mr. Pick made the motion to approve the Consent Agenda, Mr. Richer seconded and the motion carried with Ms. Matsumoto, Mr. Pick, Ms. Pack, Mr. Richer and Mr. Wilking voting in the affirmative.

III. PUBLIC INPUT – There was no public input.

IV. SERVICE AWARD – Clifford Medler 20 years

Mr. Wilking presented Mr. Medler with his award for 20 years of service. He thanked him very much. The Board congratulated Mr. Medler on his 20 years of service.

Mr. Snyder stated that Mr. Medler is one of the hardest workers that we have. If we need anything that is broke we can count on him to fix it or find it for that matter.

Mr. Snyder thanked Mr. Medler and said he appreciates all of his hard work.

Congratulations to Mr. Medler on his service award.

V. APPROVAL OF EXPENDITURES – Bills in the Amount of \$2,155,590.83 including SCWRF Project Pay Request #11 for \$1,280,944.75 – Mr. Boyle stated that Gerber Construction has submitted Pay Request #11 for \$1,280,944.75 (\$1,348,362.90 less \$67,418.15 retainage of 5%). Work includes: finished pouring walls in Headworks Building, finished patching and coating walls in Solids Building, finished masonry walls of the Operations Building garage, continued forming and tying rebar for the walls in the Filter Building, started removing the preload of the Bioreactors, started placing the structural steel room on the Electrical Building, and continued setting forms and pouring the walls of EQ Basin #2. The work is 25.04% complete. The time elapsed is 25.38%.

Staff recommends approval.

Mr. Richer made the motion to approve the Expenditures in the amount of \$2,155,590.83 including SCWRF Project Pay Request #11 for \$1,280,944.75, Ms. Matsumoto seconded and the motion carried with Mr. Pick, Mr. Richer, Ms. Matsumoto, Ms. Pack and Mr. Wilking voting in the affirmative.

VI. SUBDIVISION PROJECTS

Estimated LEA REs Year to Date: # Above Splitter 75; # ECWRF 129.33; # SCWRF 1; Total 205.33
Proposed this Meeting: # Above Splitter 0; # ECWRF 0; # SCWRF 0; Total 0

VII. DISTRICT MANAGER

A. Action Items – Consider approval of Resolution #131 – Implementing Authority to Conduct Electronic Meetings and related matters – Mr. Luers reviewed Resolution 131 with the Board. He asked if they would consider adopting the resolution.

Mr. Pick made the motion to approve Resolution #131, Ms. Pack seconded and the motion carried with Mr. Richer, Mr. Pick, Ms. Pack, Ms. Matsumoto and Mr. Wilking voting in the affirmative.

- B. Information Items
1. Financial Statement
2. Impact Fee Report

VIII. FUTURE AGENDA ITEMS

- A. Projects
B. Operations
C. Finance
D. Governmental Matters

IV. ADJOURN

Ms. Matsumoto made the motion to adjourn at 5:26 p.m., Mr. Richer seconded and the motion carried with Mr. Pick, Ms. Matsumoto, Mr. Richer, Ms. Pack and Mr. Wilking voting in the affirmative.

Mary Ann Pack

Jan Wilking, Chairman
Mary Ann Pack, Vice Chair



Brian Passey

Brian Passey, Finance Manager/Clerk