

BOARD OF TRUSTEES MEETING MINUTES

January 23, 2017

** District Office**

5:00 p.m.

I. CALL TO ORDER

The January 23, 2017, Board of Trustees meeting was called to order by Vice Chair Mary Ann Pack at 5:00 p.m. Other Board members in attendance were Robert Richer and Richard Pick via telephone. Jan Wilking and Cindy Matsumoto were excused. SBWRD staff in attendance were Mike Luers, Michael Boyle, Bryan Atwood, and Kevin Berkley. Also in attendance were Jeremy Cook, Cohne and Kinghorn, Jerry Gibbs and Dean Berrett, Prospector Square HOA.

II. CONSENT AGENDA

- A. Approval of Board Meeting Minutes for December 12, 2016
- B. Escrow Fund Reduction Approval
 - 1. Colony 4F – Retain 8 percent
 - 2. Park City Cloud Dine Sewer Mainline Extension – Retain 20 percent
- C. Substantial Completion Approval
 - 1. Nakoma Phase 2
 - 2. Park City Cloud Dine Sewer Mainline Extension
- D. Final Project Approval
 - Colony 4F

Mr. Pick made the motion to approve the Consent Agenda, Ms. Pack seconded and the motion carried with Mr. Richer, Mr. Pick, and Ms. Pack voting in the affirmative.

III. PUBLIC INPUT – There was no public input.

IV. APPROVAL OF EXPENDITURES – Bills in the Amount of \$2,207,490.46 including SCWRF Project Pay Request #9 for \$931,672.87 – Mr. Boyle stated that Gerber Construction has submitted Pay Request #9 for \$931,672.87 (\$980,708.28 less \$49,035.28 retainage of 5%). Work includes: continued pouring the walls in Headworks Building, poured Solids Building suspended slab, formed and poured footings and foundation walls for the Operations Building Office, finished masonry walls on the Electrical Building, finished excavation of lower level of the Tertiary Filter Building, and started forming and tying rebar for the foundation slabs of the Filter Building. The work is 19.61% complete. The time elapsed is 20.64%.

Staff recommends approval.

Mr. Richer made the motion to approve the Expenditures in the amount of \$2,207,490.46 including SCWRF Project Pay Request #9 for \$931,672.87, Mr. Pick seconded and the motion carried with Mr. Pick, Mr. Richer, and Ms. Pack voting in the affirmative.

V. SUBDIVISION PROJECTS

- A. Discovery – 129.33 REs

A new Line Extension Agreements (LEA) has been filed for the Discovery Project. LEAs for this project have been approved by the Board and subsequently expired several times. This has in large part been due to the project slowly working its way through the Summit County Approval process. The project has now received a positive recommendation from the Summit County Planning Commission.

The proposed project consists of a mixture of townhomes and single family lots. In order to provide wastewater service to many of the lots and townhomes on the upper section, a low pressure system will need to be installed.

Staff recommends approval.

Mr. Pick made the motion to approve the Discovery Project – 129.33 REs, Mr. Richer seconded (Mr. Richer disclosed that he is the chair of Mountainlands Community Housing and they may have a role in providing the affordable housing requirements) and the motion carried with Mr. Richer, Mr. Pick, and Ms. Pack voting in

the affirmative.

B. B2 East – 75 REs

Prior to completing the platting of the B2 Parcel in Empire Pass, the applicant is pursuing a Line Extension Agreement to extend a wastewater main line along the western side of the parcel in order to serve a future on-mountain restaurant. This extension will bring the main line to the parcel boundary upon which the future restaurant will be located. It is anticipated that the future condominium building on the B2 parcel will also connect to this new line.

Staff recommends approval.

Mr. Pick made the motion to approve the B2 East – 75 REs, Mr. Richer seconded and the motion carried with Mr. Richer, Mr. Pick, and Ms. Pack voting in the affirmative.

C. PCFD Fleet Services Building – 1 RE

The Park City Fire District will be constructing a maintenance building for their vehicles adjacent to the Silver Creek Water Reclamation Facility. It will be located on the northwest side of the SBWRD treatment plant, where currently there are no wastewater main lines.

As part of the Silver Creek Water Reclamation Facility reconstruction project, a main line will be extended through the plant site to the northern entrance road. This will accommodate any future development adjacent to and north of the treatment plant, including the PCFD Fleet Services Building. From this point, PCFD will extend the main line along the shoulder of the frontage road to their site.

In order to accommodate the scheduling needs of the Fire District, we are working with Carollo and Gerber to adjust the reconstruction building schedule in order to have the line through the treatment plant extended in order to meet the Fire District's schedule.

Staff recommends approval.

Mr. Pick made the motion to approve the B2 East – 75 REs, Mr. Richer seconded and the motion carried with Mr. Richer, Mr. Pick, and Ms. Pack voting in the affirmative.

D. Prospector Square Sewer Replacement Phase 1 – 0 additional REs

E. Prospector Square Sewer Replacement Phase 1A – 0 additional REs

Many of the buildings within Prospector Square are served by private common 6" laterals. The Owner's Association is working to replace these laterals with new 8" main lines that will be operated and maintained by SBWRD. In anticipation of the Prospector Avenue reconstruction, scheduled for this Summer, the Owner's Association has filed a Line Extension Agreement (Phase 1) to extend main line stubs out of Prospector Avenue. This will allow the Association to replace the common laterals in the future without needing to excavate in Prospector Avenue. The stubs will be extended into Parking Lots E, H & K. In addition, private laterals will also be extended into Parking Lots F & G.

The Owner's Association has filed a second Line Extension Agreement (Phase 1-A) to replace the common lines in Parking Lot H with a new 8" main line. This line will connect to the stub that is installed with Phase 1.

Staff recommends approval.

Mr. Richer made the motion to approve the Subdivision Project, Prospector Square Sewer Replacement Phase 1 – 0 and Prospector Square Sewer Replacement Phase 1A – 0 (Mr. Richer disclosed that he is a member of Prospector Square HOA and owns real property at 1920 Prospector Ave), Mr. Pick seconded and the motion carried with Mr. Richer, Mr. Pick, and Ms. Pack voting in the affirmative.

**Estimated LEA REs Year to Date: # Above Splitter 0; # ECWRF 0; # SCWRF 0; Total 0
Proposed this Meeting: # Above Splitter 75; # ECWRF 129.33; # SCWRF 1; Total 205.33**

VI. DISTRICT MANAGER

A. Information Item

1. Financial Statement
2. Impact Fee Report

VII. FUTURE AGENDA ITEMS

- A. Projects
- B. Operations
- C. Finance

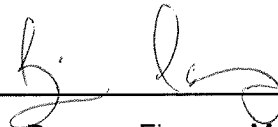
D. Governmental Matters – Mr. Luers asked the Board to consider changing the board meeting in April to April 24, 2017. The Board accepted.

VIII. ADJOURN

Mr. Richer made the motion to adjourn at 5:35 p.m., Mr. Pick seconded and the motion carried with Ms. Pack, Mr. Pick and Mr. Richer voting in the affirmative.



Mary Ann Pack, Vice Chairman



Brian Passey, Finance Manager/Clerk

