



SNYDERVILLE BASIN

WATER RECLAMATION DISTRICT

2800 HOMESTEAD RD, PARK CITY, UT 84098

WWW.SBWRD.ORG

T 435-649-7993

F 435-649-8040

PUBLIC WORKS – Water Reclamation Facility Operator.

Snyderville Basin Water Reclamation District is seeking to fill the position of treatment system operator to operate and maintain the water reclamation facility. Experience and/or education related to water or wastewater system operation and maintenance desirable.

Salary range: \$33,187 to \$51,749/year depending on experience and certification level. All applicants must have or be able to obtain a Utah Class B commercial driver license and must pass a post-offer, pre-employment drug screen. Excellent benefits. Applications accepted until position filled. Send completed [application](#) and resume to 2800 Homestead Rd., Park City, UT 84098, 435-649-7993. FAX 435-649-8040. EOE.

Class Title: Treatment Operator I
Department: Treatment

Adopted: April 18, 2016
Employment Status: Nonexempt

SUMMARY: Under the direction of the Treatment Supervisor. Performs water reclamation facility maintenance; operates water reclamation facility equipment; collects wastewater samples; and assists with water reclamation facility process control and laboratory analyses.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.

1. Takes readings and records all gauges, meters, indicators of wastewater, water, gas and power flows, and makes adjustments when necessary.
2. Maintains water reclamation facility equipment in good operating condition and assists in making repairs or adjustments to equipment. Maintains equipment by tightening fittings, re-packing bearings, replacing packing glands, gaskets, valves, recorders, and gauges, and cleaning or replacing other components. Oils and lubricates equipment.
3. Operates chemical feeding equipment, de-watering equipment and various other mechanical equipment such as pumps, blowers, air compressors, etc. Operates District vehicles.
4. Assists with water reclamation facility operations and process control.
5. Collects wastewater samples and performs laboratory analyses.
6. Checks and monitors chemical levels.
7. Performs maintenance on water reclamation facility structures and grounds (mowing lawns, repairing sprinkler systems, removing snow, etc.).
8. Follows strict safety procedures, attends and participates in safety meetings, and maintains a high level of personal and water reclamation facility hygiene.
9. Records data such as hours of operation, temperature or pressure, waste levels, flows, loadings, etc. Records operation and maintenance actions taken during shift in operator logbook.
10. Visually inspects equipment at periodic intervals to detect malfunctions or need for repair, adjustment, or lubrication.
11. Responds to emergency calls as needed.

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12. Performs building maintenance (i.e. cleans restrooms, sweeps and mops floors, cleans fish tanks, removes trash, etc.) as needed.
13. Enters data into the computer using District software (Monthly Operating Reports).
14. Performs plumbing and electrical duties as needed.

QUALIFICATION REQUIREMENTS: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EDUCATION and/or EXPERIENCE: High school diploma or general education degree (GED) with courses in wastewater related field desirable; experience or training as a water reclamation facility operator desirable; or equivalent combination of education and experience.

LANGUAGE SKILLS: Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals. Ability to write routine reports.

MATHEMATICAL SKILLS: Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals.

REASONING ABILITY: Ability to apply common-sense understanding to carry out instructions furnished in written, oral, or diagram form. Ability to deal with problems involving several concrete variables in standardized situations.

CERTIFICATES, LICENSES, REGISTRATIONS: Valid Utah Commercial Driver License and appropriate endorsements, or must obtain valid Commercial Driver License within 6 months of hire. ICS-100 Certificate, or must obtain within six months of hire.

OTHER SKILLS and ABILITIES: Ability to operate a calculator, miscellaneous in-water reclamation facility equipment, miscellaneous office equipment, gas, electrical and air tools, personal and process computer, District vehicles, associated laboratory analyses equipment, grounds maintenance and hand/power tools, heavy equipment (i.e., backhoe, dump truck, forklift, mower/blower tractor, skid steer, 6-wheeler, etc.). Working knowledge of District software (i.e. Cityworks Asset Management software, Excel spreadsheets, etc.) is preferred.

PHYSICAL DEMANDS: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to stand; walk; use hands to finger, handle or feel objects, tools, or controls; and reach with hands and arms. The employee frequently is required to climb or balance and stoop, kneel, crouch, or crawl. The employee is occasionally required to sit, and talk or hear.

The employee must regularly lift and/or move up to 25 pounds, frequently lift and/or move up to 50 pounds, and occasionally lift and/or move up to 100 pounds. Specific vision abilities required by this job include close vision, distance vision, peripheral vision, depth perception, and the ability to adjust focus.

WORK ENVIRONMENT: The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee frequently works near moving mechanical parts; in outside weather conditions, wet and/or humid conditions and is frequently exposed to fumes or airborne particles. The employee is occasionally exposed to high, precarious places, toxic or caustic chemicals, risk of electrical shock, vibration and extremely slippery conditions. The employee is exposed to associated wastewater gases and raw wastewater and is required to make confined space entries. The noise level in the work environment is usually moderate and occasionally loud.

DRUG TESTING: SBWRD has adopted a NO TOLERANCE drug and alcohol policy. Individual must pass a post-offer, pre-employment drug and alcohol screen and may be subject to random drug and alcohol screening tests.

APPLICATION FOR EMPLOYMENT

Snyderville Basin Water Reclamation District
2800 Homestead Road, Park City, Utah 84098
(435) 649-7993 or FAX (435) 649-8040

We consider applicants for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, marital, or veteran status.

1. PERSONAL INFORMATION

Name: _____ Date: _____

Address: _____
(City) (State) (Zip Code)

Telephone Number(s): _____

2. WORK PREFERENCE

Kind of work desired: _____ Salary or pay you expect: _____

Describe your prior experience in the kind of work that you want: _____

Describe any formal schooling or training you have for this work:

List any licenses, security or bonding clearance, or certificates that you have:

List any office skills that you have (typing, machine operation, computer programs):

Referral source: ___ Friend ___ Relative ___ Advertisement ___ Walk-In
___ Website ___ Other (please state)

3. AVAILABILITY FOR WORK

Date available for work: _____

___ Full time ___ Part time ___ Temporary

Will you work overtime if necessary? ___ Yes ___ No

Will you work extra days in the week, if necessary? ___ Yes ___ No

Do you want to work elsewhere or attend school while working here? ___ Yes ___ No

Do you have any continuing military obligations, such as the Guard or Reserves, which may affect your work schedule? Yes No

4. PRESENT EMPLOYMENT

Are you presently employed? Yes No
Do you authorize us to contact your present employer as a reference? Yes No
How much advance notice do you wish to give to your present employer? _____

5. PERSONAL HEALTH

If offered a position with Snyderville Basin Water Reclamation District, your employment may be conditioned upon the results of a medical examination, drug tests, and/or job-related physical ability tests.

6. PRIOR EVENTS

Have you ever worked for this agency before? Yes No
Do you authorize us to contact your previous employer(s) for references? Yes No
Have you ever been terminated by a previous employer(s)? Yes No
Have you ever been convicted of a felony? Yes No
Please list any friends or relatives working for Snyderville Basin Water Reclamation District:

7. EDUCATION AND TRAINING

High School

Name and address of last high school attended: _____

Date last attended: _____

Years completed: _____

Did you graduate or receive a GED? Yes No

College or University

Name and address of last college or university attended: _____

Date last attended: _____

What was your major/course of study? _____

Did you graduate? Yes No

Years completed: _____

What degree did you receive? Associate Bachelors Masters Doctorate

Other Schools (Trade, Correspondence, etc.)

Name and address of school attended: _____

Date last attended: _____
What was your course of study? _____
Did you graduate? _____ Yes _____ No
What degree did you receive? _____

8. EMPLOYMENT HISTORY

Present employer: _____ Supervisor: _____
Address: _____ Telephone: _____
Dates of employment: From _____ To _____
Job title: _____
Main duties: _____
Wages or Salary: Starting _____ Ending: _____
Reason(s) for leaving: _____
Previous employer: _____ Supervisor: _____
Address: _____ Telephone: _____
Dates of employment: From _____ To _____
Job title: _____
Main duties: _____
Wages or Salary: Starting _____ Ending: _____
Reason(s) for leaving: _____
Next Previous employer: _____ Supervisor: _____
Address: _____ Telephone: _____
Dates of employment: From _____ To _____
Job title: _____
Main duties: _____
Wages or Salary: Starting _____ Ending: _____
Reason(s) for leaving: _____

9. REFERENCES

1. _____
Name Telephone #
Address _____
2. _____
Name Telephone #
Address _____
3. _____
Name Telephone #
Address _____

10. CERTIFICATE OF APPLICATION

All information on this form is true and correct to the best of my knowledge. I understand that any omission or misrepresentation of information may cause my application to be rejected or, if I am hired, may cause my employment to be terminated. I authorize any employer accepting this application and any person, organization, former employer, or other entity listed in this application to ask or answer any and all questions about me, and I agree not to sue and to hold harmless any person or entity that provides information or expresses an opinion about me or my performance. I understand that this document is an application for employment and not an offer to employ me. I understand that if I am employed, my employer may terminate me at any time without reason or explanation. If hired, I agree to protect the confidentiality of any confidential information I obtain as a consequence of my employment. If hired, I agree that the value of any advance payment, property issued to me, or other debt I owe my employer shall be due upon termination of my employment and may be deducted from wages or other payments owed to me at the time of my termination of employment.

Signature of Applicant

Printed Name of Applicant

Date